

LAMAN HASANOVA



Education

2016 – present	Sapienza University of Rome Master's Degree on Advanced Economy	Italy
2011 – 2015	Azerbaijan Technical University Bachelor's Degree on Management Grade: 95 /100	Azerbaijan

Experience

Sep - Dec 2018	PADIEM Co., Ltd <i>Internship on Global Marketing</i>	South Korea
	<ul style="list-style-type: none">• Research on global marketing trends• Implement and communicate organization's brand to global audience• Translate business plan, contracts, homepage of website from Korean into English, Turkish, Azerbaijan• Represent company in Startup Accelerator Program• Negotiate product and SWOT analysis• Editing images, videos for official instagram site of company	
2015 – 2016	NARINJ Child Psychological Center <i>Office Manager and Assistant of Accountant</i>	Azerbaijan
	<ul style="list-style-type: none">• Write and submit daily reports;• Record office expenditure and budget management;• Oversee the recruitment of new staff;• Carry out staff appraisals, manage performance of staff;• Calculate penalties of arrival-departure hours of employees and bonuses;• Prepare samples of application and explanation papers;• Arrange meetings with Director and Executive Director.	

Extracurricular Experience:

- ❖ Member of EVS (Event Services Team) (June 12-28, 2015)
- ❖ Member of secretary of the 3rd World Forum on Intercultural Dialogue (May, 2015)
- ❖ Trainer and team member of ESTIEM (October 2012 – May 2014)

Address:

Turkey, Istanbul, Piri Reis Mah.
2064, Delta Towers 2.

Phone:

0545 381 95 82

Skype:

leman.hasanova1

Email:

leman.hasanova4@gmail.com

leman444@naver.com

Date of birth:

November 4, 1993

Nationality:

Azerbaijan

Languages:

Azerbaijan (native)

English (fluent)

Turkish (conversational)

Korean (conversational)

Russian (basic)

Italian (basic)

Computer:

MS Word, Excel, PowerPoint,

Hancom

Personal Interest:

Swimming Reading

References:

Narinj Rustamova

(CEO of Narinj Child
Psychological Center)

Ulkar Mammadova

(Accountant of NarinjChild
Psychological Center)

Kang Hye-Rim

(CEO of PADIEM Co.,Ltd)