

## Kimberley Graauw

Belsyde Avenue, Glasgow, United Kingdom  
00447949519135 [kgraauw@gmail.com](mailto:kgraauw@gmail.com)

### Contact Information

Name: Kimberley Graauw  
Address: Belsyde Avenue, Glasgow, United Kingdom  
Telephone: 00447949519135  
E-mail: [kgraauw@gmail.com](mailto:kgraauw@gmail.com)  
Skype: kgraauw  
Linkedin: <http://nl.linkedin.com/pub/kimberley-graauw-kgraauw-gmail-com/1b/526/b61>

### Personal Information

Date of Birth: 6<sup>th</sup> of September 1990  
Place of Birth: Leidschendam  
Nationality: Dutch  
Marital Status: Engaged

### Employment History

2005 – Current: Freelance Translator.  
For: Companies as well as for Individuals.  
Languages: English, German and Dutch.  
Average Rate per Word: 0,05

2005 – Current: Tutor  
For: Students between 8 and 18 years old  
Subjects: History, English, Dutch, Social Studies

2008 – 2009: Tour Guide  
For: Mauritshuis Museum  
Details: At the Mauritshuis I did several things. I was responsible for handling the till, the audio desk ( where people could pick up a free interactive tour in several languages) and the cloakroom. I also gave tours through the museum, explaining visitors about the several paintings in the museum.  
There was a lot of interaction with people and tourists.

2007 – Current: Translator, Student Mentor and Voice Actor  
For: Quivive  
Details: Quivive is an education management company that uses podcasts and other interactive methods for language education.  
My work consists out of translating the scripts for the podcasts from Dutch to English and lending my voice for the podcast. I am also a mentor for students from several projects, like Landall and Centerparcs. The students call me once every two weeks. I will review their work with them and have an English conversation to determine whether their level of English is improving to the required level.

### Education

2007: IELTS at the University of Cambridge  
IELTS is an initiative of the University of Cambridge that tests all aspects of the English language on an

## Kimberley Graauw

Belsyde Avenue • Glasgow, United Kingdom  
00447949519135 • [kgraauw@gmail.com](mailto:kgraauw@gmail.com)

academic level. I graduated with the highest rate possible which means that my level of English is equal to that of a native speaker.

2008 – 2009: Propedeuse History at the Hogeschool Utrecht

With this diploma I am entitled to teach history at lower level high schools.

2009 – 2010: Propedeuse English at the Hogeschool Utrecht

With this diploma I am entitled to teach English at lower level high schools.

Currently: European Globalisation and Expansion + Maritime History at the University of Leiden.

### x Competencies

- Quick delivery without losing quality: my last project was a book of 262 pages, which I translated within 4 days. This all to the satisfaction of the client.
- Flexibility: I work 7 days a week and in my opinion the client always goes first.
- Easily Reachable: E-mails will always be answered instantly, calls always come through.
- Understanding of English and Dutch at a native speaker level, therefore every translation will be professional, modern and fluent.
- No fixed rate, so the translation will always be within your budget.