Khadijeh Kazaempour

Translator : English To Persian and Turkish

PE RSONAL SUMMARY

A multi-skilled, multilingualism, reliable & talented translator with a proven ability to translate written documents from a source language to a target language. A quick learner who can absorb new ideas & can communicate clearly & effectively with people from all social & professional backgrounds.

WORK EXPERIENCE

Freelance

TRANSLATOR June 2010 – Present

Working freelance for a translation agency providing a translation service to clients where needed. Involved converting documents and articles from one language into another and ensuring that the finished converted articles relay the intended message as clearly as possible.

Have worked with various agencies like, Lionbridge, e2f and other national and international firms.

Duties:

Providing guidance & feedback & creating customer -specific style guides.

Revising more junior translators’ translations.

Working as a translator for charities and local councils. Supporting the translation team with other projects when necessary.

Retrieving articles from newspapers, magazines & the internet & translating them into English.

KEY SKILLS AND COMPETENCIES Familiar with translation software tools.

Excellent communication and social skills. Able to work to tight deadlines.

Highly skilled in Word, Excel and Microsoft Outlook.

Education

Bachelor of English literature (2015)- Tehran Azad University

Language :

Native in Persian

Fluent in Turkish

Fluent in English