Jun Yeob Kim

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**Education**

Hunter College - New York, NY Aug. 2011-May 2015

* Bachelor of Arts in biology and music
* Graduated under Thomas Hunter Honors Program

**Volunteer Experience**

Consulate General of the Republic of Korea - Cultural department June 2012-Aug. 2012

1. Translated emails and documents into English

**Work Experience**

Freelance Translator (Korean-English/English-Korean) Sep. 2020-present

* Bulat Alekseev (English-Korean)

1. 50 words, menu

* Ameriling Translation (Korean-English)

1. 1,055 words of proofreading/editing

-diplomas, email, rubric charts

1. Poster translation
2. 163-word legal document
3. House rental contract
4. Marriage, birth, and family relations certificates
5. Audit report
   * + - Translated (Korean-English)
6. MTPE (100,000+ words)

* Meridian Linguistics (Korean)

1. Voice recording for AI training

* Linguidoor (English-Korean)

1. MTPE of e-commerce contents

Freelance Proofreader/QA (Korean-English) Jun. 2021-present

* Andovar (Korean-English)

1. QA of 1,800 tasks of translation from Korean to English
2. Validating human translation from Korean to English

**Skills**

* Able to adapt to given situations
* Capable of meeting deadlines
* Proficient in Microsoft Word, Excel, and Powerpoint