**NAME: KALLOL BEDI**

**Email id :** **bedikallol@gmail.com**

**(M) : 9903671808 – SMS**

**Seeking a Data Entry Operator position. Currently working as a data entry operator since 2011. My work includes entering the given data in specified format with full accuracy within given time.**

**Major Qualifications :**

* **Over 3 year’s data entry experience,**
* **Photoshop CS2, Video or Premiere.**
* **Typing Speed: 40 WPM, English,**
* **Expertise in MS Office applications (MS Office Word, Outlook, PowerPoint and Excel).**

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