



Name: KalinkaPetkova  
Date and place of birth: September, 5<sup>th</sup>1984, Dobrich, Bulgaria  
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Mother tongue: Bulgarian

Translation languages: English, Bulgarian

Other languages: Russian

Certification: IELTS Certificate  
University of Cambridge, ESOL Examinations

Professional experience: 2008 – present  
Translation agency – Dobrich, Bulgaria  
English – Bulgarian translator  
Translating, editing, proofreading

2011 – present  
Freelance translator  
English – Bulgarian, Bulgarian – English translator  
Russian – Bulgarian translator  
Russian – English translator

Computer skills: MS Office, Internet, PDF, SDL Trados, AutoCAD

Other skills and competences: Data entry, Admin Support, Transcription

Primary areas of work: General, Economic, Accounting, Finance,  
Business, Real Estates, Marketing, Law,  
Construction, Technology, IT,  
Telecommunications, Electronics, etc.

Work objectives: Fast and efficient translation services, delivery  
before deadline, always satisfied customers,  
standard prices