**Résumé Ahuja Jyoti S.** “Gulmohar”

3, Sai nagar,

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* **Career Vision:**

Endeavour to achieve goals utilizing my skills for the organization with professional as well as personal growth while being creative, pioneering and flexible.

* **Academic Details:**

 **1. B.E. (Computer Engineering)** from from V.V.P. Engg. College, Saurashtra University in 2007 with 60.38%

**2. H.S.C.** from S. G. Dholakiya High School, GHSEB in 2003 with 64.77%

**3. S.S.C.** from Saraswati Madhyamik Vidyalaya, GSEB in 2001 with 91.14%

* **Other Achievements :**
* Completed **One Week International e-Workshop on Language Translation Skills,** organized by, Higher Education Department (H.E.D), Govt. of Jammu and Kashmir (UT) in collaboration with National Translation Mission, CIIL, Mysore in August, 2020.
* Completed **3-Week** **Intensive** **Translation Training Certified Course** conducted by National Translation Mission in CIIL, Mysore in October 2018.
* Completed **Advance Communicative English Course** from station e language lab, Rajkot in September 2013 with **B+ grade.**
* **Proficiencies:**
* Able to communicate in English, Hindi, Gujarati, Sindhi and Punjabi.
* Translate from English to Gujarati & vice versa and from Punjabi, Sindhi (audio / video) and Hindi to English & Gujarati languages.
* Handle computer aided translation tools like OmegaT, memoQ, subtitling tools like Aegisub, Subtitle Edit etc.
* Familiar with working on online translation portals like Crowdin and Prabandhak.
* Handle office tools like MS Office, audio, video and picture management tools like mp3cutter, 3D paint and some mobile applications.
* Solve simple software issues on windows operating system.
* **Personal Details:**

Date of Birth: 22nd July, 1986

Nationality: Indian

* **Experience :**

Working as a freelance translator and subtitlist for the language pair English <> Gujarati as well as for Sindhi (audio / video), Hindi and Punjabi to English & Gujarati since 2017.

I have worked with Ms. Nila Shah - Rajkot, Success Setu institute, Natraj Electronics -Rajkot, Mr. Dilip Vegad (Billdunia) - Gujarat, RSSB - Punjab, Mr. Swapanlal - West Bengal, Word dealers etc. to provide translation and subtitling services.

Currently working as a freelance transcriptionist with Deluxe services entertainment group based in Los Angeles, USA.

I hereby declare that the above mentioned details are true to my knowledge.

* + Jyoti Ahuja