Joseph G. Knotts

Chinese to English Translator

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| **Work Experience** | Tasks Performed |
| **School of Social Development and Public Policy** (Beijing Normal University)  Beijing, China  *Research Assistant*  April 2016-Present | * Perform research on literature relevant to disaster response and recovery research projects. * Translation of research documents. |
| **FORHEAD** (*Forum on Health and Development)*  Beijing, China  *Research Intern*  December 2015 – June 2016 | * Translation of research materials as well as webpage translation. * Performed research on health and development, in part for web content. |
| **51 Give**  Beijing, China  *Research Intern*  April 2015 – November 2015 | * Performed research and helped to compile reports for non-profit clients. * Translated and edited various reports and documents for formatting and language. |

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| **Formal Education** | 1. Beijing Normal University: Masters in Contemporary Chinese Development (MPA)    1. 2014-2016 2. Roosevelt University: B.A. Political Science.    1. 2012 - 2014 3. University of Science and Technology Beijing: Chinese Language Program    1. 2011-2012 4. Heartland Community College    1. 2009 - 2011 |

**Other Translation Experience**

* Translation of social science research documents for Chinese professors
* Translation and editing of subtitles for Chinese television programs