**M.Jenny Kaviya**

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**English to Tamil and Tamil to English**

**Translation : Transcription : Interpretation**

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**About Me**

 am a native speaker of Tamil language with ten years of experience in varied work environment and possess high proficiency in Tamil and English.

Being an MBA graduate and with teaching experience in both schools and Colleges, I possess an edge over others as I have worked in schools and colleges and handled various subjects and I would be able to handle translation/ transcription/ interpretation in almost any domain.

I am on my own now and I can dedicate my time as required by the client 24x7.

**Relevant Experience**

I have been instrumental in translation of religious from English to tamil and assisted in designing the curriculum at school level in both English and tamil speaking students.

**Other Professional Experience**

Worked as a Lecturer in Bishop Heber College handling subjects like commerce and accountancy for 1 year (2008-2009).

Joined as a teacher in a primary school and through my hard work, dedication, and sincerity went on to become the principal of the same school in a span of 9 years.

**Educational Qualification**

B.Com , MBA ( Bharathidasan University 2006-2008), B.Ed

**Personal Details**

Female, 35 years.