



Ismail Saleh

PROFESSIONAL OVERVIEW

I'm a versatile and professional translator with a strong command of the following pair languages: English-Indonesian and vice versa. I can translate any documents from these fields: Scientific Journals, Articles, Marketing & Branding, Accounting & Finance, Software & IT, Telecommunication, and General Context. Willing to work at institutions with a culture that opens to new and fresh ideas. Great commitment to responsibility, professionalism, and excellence.

WORK BACKGROUND

Freelance Translator

2020 TO PRESENT

- Translates documents in Indonesia into English and vice versa
- Checks documents to ensure translations are accurate
- Proofreads and edits all written materials
- Works for various middle profile clients

English Teacher

SMART INTERNATIONAL LANGUAGE COLLEGE, 2017

SRIKANDI ENGLISH COURSE, 2019

LEARNING INDONESIA, 2020

SMK PERADABAN DESA PP. BAITUL KILMAH, 2021

- Taught Grammar for students
- Mentored several TOEFL Classes

CONTACT DETAILS

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CERTIFICATIONS

- Translator & Interpreter Certificate
- English Language Proficiency
- Indonesia Language Proficiency
- Member of Indonesian Translator Association
- Certificate of Attainment in Translation

PREVIOUS EDUCATION

State Islamic University of Sunan Kalijaga Yogyakarta

BACHELOR OF ARTS MAJOR THEOLOGY AND PHILOSOPHY,
2020

- Helped Department gained AUN-QA (ASEAN) Accreditation
- Cumulative GPA of 3.60
- Volunteered in literacy education at Indonesia Buku

INFORMAL EDUCATION

Center of International Languages and Cultural Studies at Islamic University of Indonesia

ENGLISH PROGRESSIVE CLASS, 2016

Smart International Language College

GRAMMAR INTENSIVE CLASS, 2017

Pemad Translation Training Center

TRANSLATION TRAINING, 2020