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| Curriculum Vitae |   |  |
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| Personal information |  |  |
| First name(s) / Surname(s) | IRINA rusalevich |  |
| Address(es) | **17 gibson road, ickenham, ub10 8en** |  |
| Telephone(s) |  | Mobile: |  **+44 7460728782** |  |
| Fax(es) |  |  |
| E-mail | **eysmont\_irina@mail.ru** |  |
|  |  |  |
| Nationality | Russian |  |
|  |  |  |
| Date of birth | 07/12/1979 |  |
|  |  |  |
| Gender | Female |  |
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| Work experience  |  |  |
| Dates | **08/2012 – 06/2013** |  |
| Occupation or position held | Manager of the mini-hotel |  |
| Main activities and responsibilities | Guest relations, Staff coordination and supervision, operators collaboration |  |
| Name and address of employer | “Hotels of Saint-Petersburg”, Saint-Petersburg, Russia |  |
| Type of business or sector | Hotels and Hospitality |  |
|  |  |  |
| Dates | **08/2011 – 08/2012** |  |
| Occupation or position held | Operation manager |  |
| Main activities and responsibilities | Desk operator |  |
| Name and address of employer | ‘Dali travel bureau’ agency, Saint-Petersburg, Russia |  |
| Type of business or sector | Travel agency |  |
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| Dates | **09/2004 – 08/2011** |  |
| Occupation or position held | Assistant manager, PADI Diving Instructor, accountant |  |
| Main activities and responsibilities | Certification issues, planning daily boats, diving activity planning  |  |
| Name and address of employer | Sheikh Coast Diving Centre – Sharm-El-Sheikh, Egypt |  |
| Type of business or sector | Diving Centre |  |
| Dates | **12/2003 – 07/2004** |  |
| Occupation or position held | Assistant leisure manager, animation activity planning, guest information assistance |
| Main activities and responsibilities | Sport activity conduction, translation, evening show conduction  |  |
| Name and address of employer | Medhupparu Isl, Maldives |  |
| Type of business or sector | Hotel & Resort |  |
| Dates | **12/2002 – 10/2003** |  |
| Occupation or position held | Animation team |  |
| Main activities and responsibilities | Daily sport activity trainer, evening program shows conduction |  |
| Name and address of employer | Domina Coral Bay Hotel, Sharm-El-Sheikh, Egypt |  |
| Type of business or sector | Hotel & Resort |  |
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| Dates | **01/2000-08/2001** |  |
| Occupation or position held | Operation manager |  |
| Main activities and responsibilities | Desk operator  |  |
| Name and address of employer |  ‘Transtour’ agency, Saint-Petersburg, Russia |  |
| Type of business or sector | Travel agency |  |
|  |  |  |
| Dates | **01/1998-12/1999** |  |
| Occupation or position held | Assistant psychologist |  |
| Main activities and responsibilities | Organization of trainings, developing activities, groups trainings, specific games |  |
| Name and address of employer |  |  |
| Type of business or sector | Education |  |
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| Dates | **01/1996-12/1997** |  |
| Occupation or position held | Event promoter |  |
| Main activities and responsibilities | Organization of gigs and special events |  |
| Name and address of employer | Theatre DDT & Planet+, Saint-Petersburg, Russia |  |
| Type of business or sector | Public relation |  |
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| Education and training |  |  |
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| Dates | 02/2005 |  |
| Title of qualification awarded | PADI Diving Instructor license |  |
| Principal subjects/occupational skills covered | Diving teaching activities |  |
| Name and type of organisation providing education and training | PADI organisation |  |
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| Dates | 09/1999-08/2002 |  |
| Title of qualification awarded | Bachelor |  |
| Principal subjects/occupational skills covered | Developmental psychology |  |
| Name and type of organisation providing education and training | Pedagogical College (Gertsen University) n7, Saint-Petersburg, Russia |  |
| Level in national or international classification | Bachelor |  |
|  |  |  |
| Dates | 09/1986-08/1999 |  |
| Title of qualification awarded | High school qualification |  |
| Principal subjects/occupational skills covered | Languages and literatures |  |
| Name and type of organisation providing education and training | 123, Saint-Petersburg, Russia |  |
| Level in national or international classification | High school qualification |  |
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| Personal skills and competences |  |  |
|  |  |  |
| Mother tongue(s)Other language(s) | RussianEnglish |  |
| Self assessmentComprehensionWritingSpeaking | ExcellentGoodExcellent |  |
| Other language(s) | Italian |  |
| Self assessmentComprehensionWritingSpeaking | ExcellentGoodExcellent |  |
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| Social skills and competences | * Outstanding skills to public relation
* Ability to work in multinational teams due to my previous experiences
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| Organisational skills and competences | I am able to organize proper work being responsible of my decisions and the work of my team |  |
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| Computer skills and competences | Full knowledge of Windows system and Microsoft Office programs |  |
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| Artistic skills and competences | Previous experiences in organization and conducting of music and animation events |  |
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