



NGO MINH HOAN

February 12, 1998

Male

84796094408

hoancaptain123456789@gmail.com

Hanoi, Vietnam

marriage status: Single

OBJECTIVE

Extremely motivated to constantly develop my linguistics skills and grow professionally as a translator and also as a proofreader/content creator

SKILLS

Linguistics: Vietnamese, English

Translating skills

Content creating/evaluating

Proofreading/copywriting

Basic computer skills

Social skills, teamwork,...

INTERESTS

- Reading
- Economics, politics, diplomatics, international relations,...
- Sports: chess, table tennis



EDUCATION

FTU UNIVERSITY

2016 - 2020

Major: International economics, linguistics

GPA: 3.8/4



WORK EXPERIENCE

PART TIME FREELANCER

2016 - PRESENT

Experience

- Translator: English - Vietnamese; Vietnamese - Chinese
- Content evaluator/reviewer
- Ideas creators;
- Article writing;
- Copywriting;
- Proofreading, spell checking;
- Online Research and Data Entry

Achievements and skills gained:

- Be assessed positively by the customers: active, extremely adaptable...
- Observe, learn and catch customers' tastes well.
- Improve translating/writing skills.

NGHIENCUUQUOCTE.ORG COLLABORATOR

2018 - 2020

Experience

- 2 years as a politics-relevant writer and editor, mainly focus on Asia politics, economics and its relations with other regions.

VNEXPRESS NEWS AGENCY COLLABORATOR

2019 - 2021

Experience

- 3 years as a politics-relevant writer/translator, mainly focusing on Viet Nam's political problems as well as ASEAN's internal issues.

BRAAHMAM INTERNATIONAL TRANSLATOR

2022 - PRESENT

Responsibilities:

- English to Vietnamese translator and localization specialist with fields ranging from economics, marketing to health care.



REFERENCES

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