

Résumé

PERSONAL DETAILS

Name : **Hitesh S Rathod**
Birth Date : 3rd October, 1968
Marital Status : Married
Address : G-103 Shree Rang Nano City-2, Sargasan, Gandhinagar.
Mobile : 99742 81320
Email : h79.hitesh@gmail.com
Hobbies : Drawing, Painting, Touring, Reading, Writing, Classical Songs, Observing Nature

EDUCATIONAL BACKGROUND

S.S.C. : Passed in 1988 with **79%** from Shiv Vidyalaya, Ghatlodia, Ahmedabad

H.S.C. : Passed in 1991 with **67%** from Shiv Vidyalaya, Ghatlodia, Ahmedabad

B. Com – Statistics : Passed in 1994 from H. L. College of Commerce, Gujarat University, Ahmedabad

M. Com – Statistics : Passed in 1996 from S. D. School of Commerce, Gujarat University, Ahmedabad

PROFESSIONAL EXPERIENCE

- Self-employed as Freelance Translator (English/Hindi to Gujarati), Reviewer and Gujarati content writer since 2009.
- More than 10 years of experience in areas of translations: Generic, Public Health, Medicines, HIV/AIDS, Nursing, Education, Agriculture, Farming, IT, Legal, Technical Guidelines and manuals, Operational manuals, Guidelines for Health Professionals, Study Materials, Accounts and Auditing, Commerce, Business, Marketing, Telecommunication, Textbook contents, Election Training Manuals for Government Officers, Police Training Manuals, advertisements, brochures, leaflets, product descriptions, Annual Reports, Project Proposals, Localization, Computer Hardware, Website content, Newspaper matters, Monitoring and Evaluation process documents, Research studies and articles.
- CAT Tool : SDL Trados
- Per day output 1200 to 2000 words (Unicode font) depending upon content
- 18+ years of rich experience in various Government Departments as well as in Non-Governmental Organization in the areas of Social Welfare, Public Health, Rural Development, Industries, Women Empowerment, Statistics and Program Implementations etc. since 1997.

TRANSLATION OF BOOKS

- Training Manual for Auxiliary Nurse Midwives (ANM)
- *Avo Jivan Ne Sakar Kariye*: Manual for ASHA Workers by NACO
- Persons with Disability Act, 2016 and its Rules
- HIV-TB Guidelines for Health-care professionals
- Counselors work ethics on Domestic Violence
- AmeriGroup Real Solutions in Healthcare

Looking forward to work with your valued organization

Regards,

Hitesh Rathod

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