Himatbhai H ParmarYadunandan BuildingSakhianagar-2Air Port Road, RAJKOT 360 007parmarhimatbhai@yahoo.com

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| **BIO DATA** |
|   |
| Name of post applied Executive Secretary |
| Name& Address HIMATBHAI H. PARMAR  |
|  Sakhianagar-2 |
|  Air Port Road |
|  RAJKOT 360 007 |
|  parmarhimatbhai@yahoo.com |
|  099245 76998 |
|  |
| Age 57 years |
|  |
| Educational & other Qua. 1.B.com  |
|  2 Dip. In Journalism(result abaited) |
|  3.Certificate Course in Computer operating  |
|  4 Certificate course in FoxPro  |
|  5 Knowing internet & e-mail |
|  |
| Experience Total 30 years as under |
| **Name of Organization Post Held Year**  |
|  |
| Netra Raksha CharitableTrust Clerk 1975-1980 |
| Private Oraganisations Stenotypist 1980-1983 |
| Guj.Ind.Investment Corpo. Stenographer Grade-I 1984-2000 |
| Raghuvanshi Charitable Trust Liaison Officer During 2001  |
|  Rehabilitation of the  |
|  earthquake affected |
|  in kutch |
|  |
| **Export** Knowing procedure |
| **Excise**  Knowing procedure |
| **Project Finance** knowing procedure and project report |
| **NGO work** knowing livelyhood project and Micro Finance concept |
| Presently Running a Tiny Project Advisory services and  |
|  Also an NGO  |
|   |
|  Himatbhai Parmar |
|  99245 76998 |