**GÜZİN TOPÇUOĞLU**

**Personal;**

Mobile: 555 660 90 97

Date of Birth: 04.02.1977, Married

**EXPERIENCE**

**CFO**

**Recordati İlaç**

February 2014 – August 2016

Reporting to General Manager and HQ Finance Director, leading Accounting, Controlling and IT Departments, managing all financial activities and processes in the company. Managing 17 employee , the turnover of 120 M USD.

**IFRS** reporting monthly accurate and on time, performing detailed analysis and commentary. Coordinating annual and semi annual audits. Preparing detailed Cogs analysis , cost controls and Ad hoc analysis. Advising low cost solutions.

**Tax and Legal Books:** Handling all tax regulations and ensuring full compliance with local laws and regulations. Managing investment incentives of the new investment. Preparing Transfer pricing reports and maintaining compliance with regulations. Maintaining Vat returns.

**Treasury Management :** Forecasting cash flow requirements and maintaining necessary bank line at optimum levels. Managing Interest incentive.

**Internal Controls:** Monitoring, reviewing and managing control procedures and guiding regular audits. Ensuring compliance to internal control findings. Tracking of the commercial agreements and Crm - sales force expenses.

**Budget and Planning:** Preparing the company Budget and tracking the performance of actuals versus Budget.

**FINANCE MANAGER**

**EGIS Pharmaceuticals PLC Turkey**

March 2013 – February 2014

Reporting to General Manager, leading Accounting Department. Providing legal **Tax** requirements and **IFRS accounting** requirements.

Early warning tracking and risk management, as the representative of Headquarters’ Finance and Controlling departments.

Building Budget Plans, tracking actual vs. Budget results.

System adaptation of Turkish and Hungarian IT applications , Cognos, Logo and SAP.

Project evaluations and financial guidance to Management.

Cost Saving management and offering lower cost operations.

**CFO**

**Embil Pharmaceuticals**

January 2012 – January 2013

Reporting to General Manager, leading accounting and procurement departments. Providing legal **Tax** requirements and **Managerial IFRS accounting** requirements. Leading **due diligence project.**

 Managing 12 employee , the turnover of 40 M USD.

Maintaining liquidity requirements with low cost.

Providing R&D and **investment incentives**. Analysing **production cost** and advising low production cost alternatives.

**FINANCE MANAGER**

**BIOFARMA Pharmaceutical**

**2007 – December 2011**

 Managing 17 employee , the turnover of 100 M USD.

**IFRS** : reporting monthly, accurate and on time. Preparing Management Reports for Board Members and Shareholders. Managing the Budgets and Forecast processes and building once every year Budget and maintaining rolling Forecasts. Monitoring Company IFRS based Covenant Ratios, Key Performance Indicators and sustaining an early warning system. Comparison of Budget versus Actuals by P&L , BS and Cash Flow in detail. Setting and managing regular control mechanisms to assure the accuracy between targets and actuals with relevant functions of the company. Offerring suggestions to the Board Members to meet Financial requirements. Handling IFRS audits and shortening the audit periods with high quality.

**Tax and Legal Books:** Guiding Accounting Department to operate effectively and to ensure the effective usage of **SAP FI CO** modules. Communicating with Tax auditors when necessary and providing data. Building necessary Internal Controls to ensure the correctiveness of the legal books. Tracking Transfer Pricing related party activities. Following the **investments and R&D incentives.**

**Cash Flow Management:** Leading Cash Flow Projections and Rolling Forecasts. Tracking payment and collection periods. Following cheques due dates and cash collections and setting collection targets of Trade Manager. Positioning the optimum credit levels.

**Performance Evaluations:** Monitoring Sales and Customer Receivable performances and participating the decisions of Management in the agreements with customers. Tracking sales campaigns and monitaoring the Gross Profit Margins. Offering the right level of sales prices to hit the targets.

Leading **due diligence project** as the key contact person.

**Budget and Reporting Chief**

**ECZACIBASI BAXTER**

**2005 – 2007**

Leading and guiding the team to prepare **USGAAP , IFRS** and Euro based Group reports as the direct contact of Baxter Turkey. Leading the overall budget and forecasts process and reporting Monthly Management Reports analysing the variations of actuals versus estimates. Building the St**andard Cost Accounting** and monitoring the production operation performance. Guiding Finance team to operate within Sarbanes Oxley rules and auditing Baxter Companies as a SOX peer tester. Adopting Hyperion and Cognos consolidating systems. Analysing the investment decisions.

**Budget and Reporting Specialist/Junior**

**ECZACIBASI BAXTER 2000 – 2005**

**LANGUAGES**

**English: Fluent**

**German: Beginner**

**CERTIFICATE : CPA (Certified Public Accountant)**

**EDUCATION**

**MARMARA UNIVERSITY, BUSINESS ADMINISTRATION, ENGLISH (1995-2000)**

**ISPARTA ANATOLIAN HIGH SCHOOL (1988-1995)**

**HOBBIES**

**Spinning, Surfing, Jogging, Reading**

**Adress**

**Zümrütevler sok. 15/12 BAKIRKÖY/İSTANBUL**