Gurpreet Ahuja

E37A/20, Rajouri Garden

New Delhi

India

+91 9871 669003

Email: nagurpreet@gmail.com

# Summary

# Academic Education

* Masters Degree in Public Administration, **India**
* Masters Degree in Italian Language and Literature, **India**

# Professional Education

* PGDBM (Major: HR, Minor: Finance & Marketing) **India**
* Corso quinto in Italian Language \* Literature**, Italy**
* Corso per gli insegnanati, **Italy**
* Corso per i Segretari Generali, Roma, **Italy**

# Languages

English, Hindi, Punjabi, Italian

Punjabi being the native language

Career History & Accomplishments

* + - * **Translations (In Punjabi, Italian languages)**
		- Technical translations
		- Economic translations
		- Web based Translations (HTML)
			* **Establishing sites globally/Logistics and co-ordination**
		- Public relations
		- Resource planning - recruit Manpower
		- Infrastructure development (office area, seating, equipment etc)(Visited UK, Switzerland, Italy for establishing new sites)
* **Simultaneous & Consecutive Interpretation for MNC and institutions**

**(Sector Automotive, NGOS, MNCs, International Organizations, Educational)**

* **Working on tools such as Prabhandak, crowding etc. for online translations.**
* Sectors: all sectors