**Gulrukhsor Abdugafurova**

**PERSONAL INFORMATION**

Date of Birth: May 3, 1993 | Gender: Female | Marital Status: Married

Nationality: Uzbekistan | Tel.:+998-97-741-07-02, +998-94-659-90-61

E-mail: gulrukhsor1993@gmail.com

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Address: 18-107, Feruza (Qodirova), Tashkent, 100124, Uzbekistan

**EXPERIENCE**

**Freelance Translator**

*July 2016-Present*

* July 2016-present, Senior Freelance translator at Tashkent Financial Institute
* Arthur J. Keown, John D. Martin, J. William Petty, “Foundations of Finance” Eighth Edition-Pearson–200K words
* Stephen P.Robbins, Mary Coulter “Management” Eleventh edition-Pearson–50K words
* Harvey S. Rosen, Ted Gayer “Public Finance”, 2007–100K words
* Legal-10K words (contracts, agreements, etc.)
* June 2019-present, Khan Academy Uzbek, Freelance translator–200K words

**Front office Manager | JSCB Hamkorbank Tashkent Branch**

*February 2017-March 2018*

-Meeting clients and improve relationships with clients

-opening bank accounts for Firms;

-checking transaction operations;

-developing client base

**Volunteer Translation Experience**

Uzbek translation of Khan Academy Uzbek, Joomla! CMS

My profile on Crowdin – <https://crowdin.com/profile/Gulrukhsor_Abdugafurova>

**EDUCATION**

**Tashkent Financial institute | Tashkent Uzbekistan**

*September 2012 – June 2016*

* Bachelorʼs in Finance

-grade 89 out of 100

**COMPUTER SKILLS**

**Operating systems**: Windows 7/10

**Desktop Applications:** MS Office, Adobe Photoshop

**LANGUAGE SKILLS**

* Uzbek-Native proficiency
* English-full professional proficiency
* Russian-professional working proficiency