**GOLDA P. DILEMA**

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B6 L71 MS4 Lancaster Navarro

Gen. Trias, Cavite 4107

Philippines

**WORK EXPERIENCE**

2021 – to present TRANSLATOR Translates English to Tagalog, Tagalog to

English and English to Ilocano

2020 – to present FREELANCE WRITER Writes compelling content

2020 – to present DEVOTIONAL WRITER Writes teen devotionals part-time

2020 – 2021 CHILDREN’S STORY WRITER Writes stories for children as a freelancer

2018 – to 2020 EBOOK AUTHOR Writes self-help eBook part-time

2016 BLOGGER Far East Broadcasting Company

Writes youth-related articles

2016 – 2018 SCRIPTWRITER BUHAY NA TINIG MINISTRIES

 Writes radio drama scripts

2001 IT STAFF JOLLIMART PHILIPPINES INC.

 Monitors and updates files

1996 – 1997 COMPUTER INSTRUCTOR JASMS LEARNING CENTER

 Teaches computer lessons

**EDUCATIONAL BACKGROUND**

1996 – 2001 Bachelor of Science in Business Administration major in Computer Applications

 De La Salle – College of St. Benilde

 Dean’s Lister

1993 – 1996 Bachelor of Science in Computer Science major in Information Technology – 3rd year

1989 – 1993 High School

 St. Paul School of Aparri

 Academic Excellence Awardee, Athlete of the Year Silver Awardee, Artist of the Year Silver Awardee

**SEMINARS AND TRAININGS ATTENDED**

2021 Freelance Writing Accelerator Course

2021 Copywriting Course

2016 Blog Writer’s Workshop

2016 Basic Screenwriting Workshop

2005 Passport to Teaching Seminar

1995 Time Management Seminar

1992 Leadership Training Seminar

**PERSONAL BACKGROUND**

Known to be motivated, dependable and collaborative.

Hobbies and interests include: reading self-help and inspirational books, surfing the internet, and baking.

**REFERENCES**

Available upon request.