Fatima Taha

[Freelance translator], with 2 years’ experience. Areas of expertise include [medical, Legal, business, technical, media], with a strong work ethic and a commitment to excellence in translation. Skillfully manages time Committed to deadline

Skills

* Excellent writing skills
* Document review
* Excellent reading and comprehension skills
* Fluent in English and Arabic
* Strong verbal communication
* Self-motivated
* Organized and detailed
* Responsible
* Excellent attention to detail
* Fast learner
* Good computer and keyboarding skills
* Highly dependable
* Ability to adhere to deadlines
* Communicate well with clients

Work History

March 2012- Jul 2014

Gaza- Palestine

Physiotherapist/ UNRWA

English Language Teacher/ UNRWA School

Aug 2016- current

Gaza-Palestine

Translator/ freelancer

Dec 2015- current

Gaza- Palestine

* Translated documents from English to Arabic and vice versa.
* Reviewed final works to spot and correct errors in punctuation, grammar and translation.
* Applied cultural understanding to discern specific meanings beyond the literal written words.
* Applied language skills such as grammar, syntax, semantics, style and appropriate terminology
* Consistently completed work by deadline
* Texts have included fables, medical and business articles, and art exhibition brochures.
* Has successfully taken several tests with score above average (writing skills, customer skills)
* Respect deadlines as set by the client and the requirements for each task
* Write articles on various subjects such as fashion, health, finances, traveling on a regular basis

Education

2001/ Gaza

Diploma in Physiotherapy

Gaza Training College

2012/Gaza

Bachelor of English Language

Al Quds Open University

2015/Gaza

Diploma in Translation

The Islamic University

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