

Curriculum vitae

✓ Personal information

Name-----Eyob Keflemariam Seifu
Address:-----Addis Ababa
Cell Phone----- 0986357271
Email-----eyobkmaria@gmail.com
Linkedin___www.linkedin.com/in/eyob-keflemariam-seifu
Skype ID -----lyon.eyob
Grade-----Bsc in Urban Land Administration (3.83 GPA)

Education status

University -----Kotebe metropolitan university 2018

Language

- ✓ Amharic -native/mother tongue
- ✓ Afan oromo - fluent
- ✓ English professional fluency

Skill

Advanced Computer (Ms. Offices & google docs, excel and PowerPoint) ,Adobe premiere pro c, **AutoCAD , Translation , Transcription , Proffer Reading/ validation , Copywriting, Advanced ArcGIS software and Translation tools.**

Instrestes

Voluntary work, Reading books , Watching movies , Listening music , Going to the cinema and Social media manager

Exclusive Summary

- Excellent verbal , non- verbal and written communication
- Cultural Awareness & Intelligence
- Time Management & Multitasking
- Analysis & Research
- Self-Management & Self-Motivation
- Copywriting and Copyediting
- Data analytics
- Translation and transcription and proofreading

Experience

Amharic translation, transcription, validation and proofreading for TTaS trading since 2015 (freelance)

Voluntary service at local woredas as a chemistry teacher 2018

Voluntary English translation for **Global Child Protection Area of Responsibility (CPAoR) June 2021**

supervisor and English to and from Amharic translator at penda paper recycling November 2018-March 2020

spatial and thematic researcher at Addis Ababa plan and development commission since March 2020

Reference

Ms. Sinafikish Gezahegn – urban land administration department head- 0915170673

Marie Nielsen- founder and general manger penda paper manufacturing
marie@pendapaper.com

Luelseged Habte – Thematic and spatial research team leader at Addis Ababa plan and development commission -0911373736

Jill Ann Watkins intern for the Global Child Protection Area of Responsibility (CP AoR) led by [UNICEF---jwatkins@unicef.org](mailto:jwatkins@unicef.org)

Tesfaye Sodano - general manager of TTAS trading p.l.c - leolyon1995@gmail.com