

**ETSUB ASSEFA BIRRU
FREELANCER CURRICULUM VITAE**

PERSONAL INFORMATION			
Gender:		FEMALE	
Surname: BIRRU	Middle Name: ASSEFA	First Name: ETSUB	
Nationality: ETHIOPIAN			
Street Address: ADDIS ABABA, ETHIOPIA			
Town:ADDIS ABABA	State/Province	Postal Code (Zip): 251	Country: ETHIOPIA
E-Mail etsubd.assefa@gmail.com	Telephone Number +251920818353		Fax Number

LANGUAGE	
AMHARIC Translator Editor	English Translator Editor

EDUCATION				
From Month/year	To Month/year	Institution (name, place)	Certificates, Degrees obtained	Main field(s) or Subject(s) of study
April, 2010	March, 2012	Addis Ababa University Addis Ababa, Ethiopia	Master degree	Environmental Science
Oct, 2006	July, 2009	Addis Ababa University Addis Ababa, Ethiopia	Bachelor degree	Applied Biology

LANGUAGE KNOWLEDGE	Language	SPEAK	READ	WRITE
	CODE: * is mother tongue	English	Excellent	Excellent
	Amharic*	Excellent	Excellent	Excellent

WORK SAMPLES

Translation/Proofread/Transcribe

Type	Description
Translation(English to Amharic and Vice versa)	Music related Law related Environmental related Fashion related Heath care related and many more
Transcription (Amharic to English)	Survey Audio Transcription Workshop Proceedings Key Informant Interview

Additional Skills

Microsoft Office (Excel, ppt, word)

Internet searching skills

Research

Copy writing

Personal Qualification

Fluent and accurate pronunciation in English and Amharic

Ability to work under work pressure with ease and efficiency

Accurate, adaptable, broad-minded, creative, dependable, efficient, energetic, experienced, honest, keen for details, loyal, quick learner, and self-motivated

Good organizational skills

Excellent interpersonal skills

Very fast writer

Reference

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