

Ermia Eka Mardina

Professional summary

Highly driven data analyst working in banking.

Passionate about data and working in international environments.

Previous career in translation (Korean, Indonesian, English).

Key skills & talents

Communication, project management, used to working under tight deadlines, highly motivated, team player, change management.

Experienced with Excel, ERP Account, SQL.

Contact info

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Address Jln. Ranu Pani No 15,
Senduro - Lumajang
East Java - Indonesia

Nationality Indonesian
Date of birth 27/05/1985

Languages

English Excellent knowledge
Korean Excellent knowledge
Dutch Basic knowledge
Japanese Basic knowledge

Experience

Cendekia Bina Aksara (Korean & English Translator, and Teacher)

January 2019 - present

- Translating various documents
- Subtitling various videos
- Teaching English (online base)

Data analysis & reporting staff

PT Bank Woori Saudara

Aug 2016 - Aug 2018

- Responsible for analysis of loan and deposit performance for an Indonesian bank (part of Korean banking group)
- Drove the implementation of newly established Financial Information Reporting System, part of a core banking system
- Liaison role between local employees and Korean Executives, delivered daily and weekly reports on loans and deposits
- Responsible for data reporting to Financial Services Regulator

Recruitment coordinator

PT Intelligent HR Solutions Indonesia

Jan 2016 - July 2016

- Responsible for first line interviews and coordinating the interview process between candidates and recruiting companies (interviews, offers.)

Translator

PT Exertainment Indonesia

Sept 2012 - Sept 2015

- Facilitated effective communication between foreign company management and local headquarters of a health and fitness business
- Translating between English and Bahasa Indonesia (spoken and written)

Freelance translator

Indo Writer Freelance Agency

Jan 2004 - Jan 2016

- Own side business in translation (English, Korean, Indonesian)
- Interpreting in meetings and seminars

Education

English Language Teaching

2007 - 2011 Bachelor

Universitas Negeri Malang

English For Business

2003 - 2006 Diploma

Universitas Negeri Malang