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| **curriculum vitae**   |

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| **Personal information** |  |
| Name |  | **Dimitar Tashev** |
| Address |  | Mladost-4, bl. 405  |
| Telephone |  | **+359 879 51 40 04;**  |
| E-mail |  | dimo77@gmail.com |
| Nationality |  | Bulgarian |
| Year of birth |  | 1977 |

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| Language skills |  | **Bulgarian**  |
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|  |  | **English** –Certificate in Advanced English from the University of Cambridge, February 2009 (CEFR Level C1) |
|  |  |  | Reading skills | Writing skills | Verbal skills |
|  |  |  | Excellent | Excellent | Excellent |
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|  |  | **Russian** |  |  |  |
|  |  |  | Reading skills | Writing skills | Verbal skills |
|  |  |  | Very good | Good | Good |
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|  |  | **German** –Level A1 and A2 from Goethe-Institut Sofia |  |
|  |  |  | Reading skills | Writing skills | Verbal skills |
|  |  |  | Good | Good | Good |

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| Technical skills and competences |  | Computer literacy: Debian Linux, Networking, Libre Office, MS Windows 7, MS Windows 2008 Server R2, MS Office, SDL Trados Studio, Adobe InDesign, PhotoShop, CorelDRAW, Adobe Acrobat, HTML  |

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| Key qualifications  |  | * An outgoing positive individual, who is well-organised and self-motivated with a good eye for detail;
* Excellent communication and interpersonal skill, including in cross-cultural settings;
* Ability to respond effectively to challenges and to work both independently and as part of a team
* Strong technical background complemented by hands-on experience as a technical translator;
* Excellent computer and word processing skills, and keen interest in the area of Information technologies;
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| Interests |  | IT, English, Linux, Windows, networking, server technologies, mobile devices, renewable energy sources |

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| **Work experience** |  |
| **•** Dates (from - to) |  | August 2014 – April 2015 |
| **•** Name and address of employer |  | SAP Labs Bulgaria EOOD |
| **•** Type of business or sector |  | Developing of business software, including e-business and enterprise management software. |
| **•** Occupation or position held |  | Information Developer |
| **•** Main activities and responsibilities |  | Writes documentation for defined area of expertise in line with the SAP or product-specific Standards and Guidelines. Works in close cooperation with Development to describe the application, installation, and configuration of SAP software. |
| **•** Dates (from - to) |  | July 2007 – August 2014  |
| **•** Name and address of employer |  | DYNACORD – BULGARIA LTD |
| **•** Type of business or sector |  | Trade, system integration and installation of professional sound and lighting equipment, multimedia, conference systems, and musical instruments,  |
| **•** Occupation or position held |  | Translator/Interpreter |
|  |  | Translation of user manuals, technical help guides, commercial correspondence, company documents, interpreting at presentations of new products, etc.  |
| **•** Dates (from - to) |  | August 2012  |
| **•** Name and address of employer |  | ComTrade98 Ltd |
| **•** Type of business or sector |  | Computer industry and IT solutions  |
| **•** Occupation or position held |  | Trainee |
| **•** Main activities and responsibilities |  | Desktop PC assembly Installing of operating systems and drivers Installing and setting up of office packages |

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| **•** Dates (from - to) |  | August 2002 – April 2007  |
| **•** Name and address of employer |  | KREMIKOVTZI – GSHL |
| **•** Type of business or sector |  | Iron and Steel Production  |
| **•** Occupation or position held |  | Translator/Interpreter and PA |
| **•** Main activities and responsibilities |  | * Translation of technical documentation, manuals and books, reports,
* Interpreting at technical meetings, business negotiations, and presentations.
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| **•** Dates (from - to) |  | May 2001 - August 2002  |
| **•** Occupation or position held |  | Self-employed Freelance Technical Translator |

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| **•** Dates (from - to) |  | August 1999 - April 2001 |
| **•** Name and address of employer |  | NATIONAL FORESTRY BOARD, German-Bulgarian Project ‘Support of Forest Restitution and Management‘ |
| **•** Type of business or sector |  | Forestry |
| **•** Occupation or position held |  | PA to the team leader, interpreter/translator |
| **•** Main activities and responsibilities |  | Translations, organising of meetings, workshops and presentations  |

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| **Education and training** |  |
| • Dates (from - to)• Name and type of organization providing education and training |  | March 2013Global IT Solutions LtdLinux LPI-101 – LPIC-1 Exam Prep |
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| • Dates (from - to)• Name and type of organization providing education and training |  | November 2000 - July 2002Technical University of Sofia |
| • Title of qualification awarded |  | Translator of Technical and Scientific Literature  |
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| • Dates (from - to) |  | September 1994 - June 1999 |
| • Name and type of organization providing education and training |  | University of Forestry - Sofia |
| • Title of qualification awarded |  | Master of Engineering in Forestry Mechanization  |
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| Driving licence(s) |  | Valid clean driving licence |