

Dijedon Imeri

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PERSONAL STATEMENT

I am interested in this job as a translator. My knowledge of both Albanian (native speaker) and English is superb, both in oral and written form. I have experience as a translator employed by the Swedish military and have undergone some training in this regard. For these reasons I believe I am an excellent candidate for you.

EDUCATION

MA, International Political Economy, September 2012 - September 2013

King's College London, Expected class: first – London

- Focus on global governance and the political economy of development.
- Chosen modules: Political Economy of Development, International Economics, Lobbying and Policy-making in the European Union as well as Global Governance and International Organisations
- Thesis topic: Political economy of development, with Kosovo as a case study
- Overall objective: Enhancing my knowledge on how international financial organisations conduct policies in developing countries.

BSc, Political Science, September 2008 - January 2012.

University of Stockholm – Stockholm

- European politics and international affairs, in particular with regards to political economy.
- Thesis title: "A Structural Adjustment Programme in Greece?"

Secondary school, Rudbecksskolan, Stockholm

EXPERIENCE

Interpreter – (February 2011 – May 2012)

Swedish Military - Location: Stockholm

Responsibilities:

- Training and preparing Swedish troops for their peacekeeping mission in Kosovo.
- Working as a translator in KFOR's interaction with Albanians and Serbs.
- Simulation of on-the-ground situations using a top-modern software programme.
- Helping with training new recruits that would perform the same tasks as me and lead them in their interaction with KFOR personnel.

Skills: Leadership skills and communication. Being in charge of new recruits and leading them in their interaction with KFOR personnel required me to act as a leader and communicate what was expected of them.

Board Member of a Student Union

Albanian-Swedish Student Union (University of Stockholm) - Location: Stockholm

Responsibilities:

- The organisation of several conferences and workshops in Stockholm, Copenhagen and Oslo with sister organisations.
- Selecting and inviting keynote speakers and participants.
- Securing venues.
- Leading discussions on how Albanian expatriates currently studying in Scandinavia can cooperate with universities in the Balkans.

Skills: Organisational skills and teamwork. I was given the task to organise a team and together with them I worked to secure venues, invite speakers and organise the timetables as well as setting up goals for our conferences.

Sales Assistant – (January 2010 – August 2010)

Spärrservice - Location: Stockholm

Responsibilities:

- Sales of insurance products and services for the company.

Skills: Teamwork, commercial awareness.

Flex employee – (June 2004 – September 2006)

Karolinska sjukhuset - Location: Stockholm

Responsibilities:

- Administrative tasks, such as working in the archives where I prepared, sorted and delivered medical records.
- Working closely with patients by assisting them, such as transporting them to the operation halls, serving food and helping with daily activities.

Languages

Albanian (native speaker), Swedish (fluently), English (fluently)

REFERENCES

References are available on request.