CHONLADA JAROENSUK

Assistant Legal Manager

+66 992133339  |  j.miss.chonlada@gmail.com  |  Phuket, Thailand

# Personal Summary

Highly educated legal consultant with a wide range of knowledge and experience in law ranging from Criminal Law to Corporate Law. I have been eager to learn more and earn new skill when the opportunity arises. I always believe human can do many jobs with differently set of skill in the same time that is the reason why to be a content creator, translator and internet marketing in among other things are my next step goal in life.

# Experience

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| Assistant Legal ManagerLaguna Resorts & Hotels Public Co., Ltd., Phuket, Thailand* Draft and negotiate related to property law ranging from real estate transactions, construction contract to sales and purchase agreement
* Draft and negotiate contracts for the company’s interests as assigned
* Liaise with external lawyer for litigation case
* Provide legal advice or opinion to other business units
* Research and update new regulations on regular basis
* Translated documents from Thai to English/English to Thai
 | 08/2017 to 06/2020  |
| Legal and CompliancePOSCO Thainox Public Co., Ltd., Bangkok, Thailand* Implement and manage an effective legal compliance program
* Develop and review company policies
* Advise management on the company’s compliance with laws and regulations through details reports
* Arrange BOD meeting and take meeting minutes
* Ensure the company to comply with the CG Code and report to SET and SEC on regular basis
* Draft and review business related contract and letter
* Provide legal opinion as needed
* Translated documents from Thai to English/English to Thai
 | 12/2016 to 08/2017 |
| Assistant Lawyer/ Credit Processing OfficerKasikorn Bank Public Co., Ltd., Bangkok, ThailandOrganize and maintain of legal databases and matters, contract review and revision, and document preparation. | 10/2012 to 06/2015 |

# Internship

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| Sukij Laws Firm, Bangkok, Thailand* Contribute and discussed legal opinion to the team
* Translated legal documents from Thai to English/English to Thai
 | 11/2011 – 02/2012  |
| North Bangkok District Court, Bangkok, Thailand (Department of Probation)* Tracing and observed the offenders who requests probation by interrogation
* Supervise and unannounced visit the parolee
* Create and participate in activities with drug addict at the Drug Rehabilitation Center
 | 03/2011 – 05/2011 |

# Education

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| --- | --- |
| University of Kent, United Kingdom, Master of International Commercial lawDissertation Topic: Corporate Governance in private companies in Thailand | 09/2015 - 09/2016 |
| Dhurakij Pundit University, Thailand, Bachelor of laws (Criminal Law Specialize)GPA 3.02 (Honors class program student) | 06/2008 – 06/2012 |

# Areas of Expertise

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| --- | --- | --- |
| Real estate and property law | Corporate governance | Contract law |
| Commercial law | Business law | Criminal law |

# Skills

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| Professional license | Legal research | Time management |
| Contract negotiation | Document review | Organization |

# Language Skills

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| Thai | Native |
| English | Fluency |