

Charuda Luanglath (Ms.)

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Education

- 2019 **Master of Public Administration** (management major)
Flinders University, Australia Awards Scholarship, Australia.
- 2010 **Master of International Business Administration** (business
administration major)
National Academy of Politics and Public Administration (NAPPA), Lao-
French Cooperation Program, Vientiane Capital, Laos.
- 2005 **Bachelor of Business Management** (business management major)
Lao-American College, Vientiane Capital, Laos.

Work experiences

- 2022 – present **Director**, Data Division, Digital Government Center, Ministry of
Technology and Communications.
- Assisting senior management brings together strategic planning, projects, policies, regulations and resources needed to implement e-portal and data, mainly e-Government, digital government, and ICT development plans. Translating upon requested.
 - Providing consultation, capacity building, recommendations and measurement concerning e-Government, digital government, digital transformation, digital literacy, and ICT.
 - Coordinating internationally and locally when needed.
- 2020 – 2022 **Director**, Policy, Planning and Cooperation Division, E-Government
Center, Ministry of Post and Telecommunications.
- Assisting senior management brings together policies, strategic planning, projects and resources needed to implement policies, mainly e-Government, digital government, and ICT development plans.
 - Leading the teams to conduct research, develop and implement policies, regulations and guidelines of the e-Government and ICT.
 - Planning, budgeting and implementing digital government's capacity building strategic and training programs to the central and local government officials. Translating upon requested.
 - Coordinating internationally and locally, including ASEAN, APT, UNDP, national partners, and provincial departments.

- 2012 – 2017 **Director**, Policy and Promotion Division, E-Government Center, Ministry of Post and Telecommunications.
- Assisting senior management brings together policies, strategic planning, projects and resources needed to implement policies, mainly e-Government, digital government, and ICT development plans.
 - Leading the teams to conduct research, develop and implement policies, regulations and guidelines of the e-Government and ICT.
 - Planning, budgeting and implementing digital government's capacity building strategic and training programs to the central and local government officials. Translating upon requested.
 - Coordinating internationally and locally, including ASEAN, APT, UNDP, national partners, and provincial departments.
- 2013 – 2016 **Project Coordinator**, Sub-Project of Cross-Sectoral Lao DECIDE Info, Phase III.
- Providing technical assistance and service support on cross-sectoral coordination of all activities, in cooperation with the national project coordinator.
 - Preparing, monitoring and reflecting a project work plans strategic.
 - Advising in organizing and facilitating project meetings, translating upon requested.
 - Administrating and reporting project finance.
- 2008 – 2012 Deputy Director of Division, Information Database Division, Information Technology Research Institute, National Authority of Science and Technology.
- 2008 – 2010 Team Leader of National Portal Management, Lao National E-Government Project Phase I.
- 2006 – 2008 Project Coordinator and Financial Assistant, Lao National e-Government Project Phase I.
- 2004 – 2008 Project Coordinator, Lao-India Bilateral Cooperation on ICT.
- 2004 – 2007 Technical Officer and Trainer, Information Technology Center, Science Technology and Environment Agency.
- 2004 - 2005 Project Coordinator, Lao Localization Project.

Awards

- 2020 Certificate on ACCSM Programme on Leaders in E-Government Government, Towards a Citizen Centric Public Service, February 17th – 21st, 2020, Singapore.
- 2019 Certificate of Completion - Horizon Professional Development Awards

- 2016 Vice-Chairman, 13th APT Telecommunication and ICT Development Forum (ADF-13), August 3rd – 5th, 2016, Singapore.
- 2015 Vice-Chairman, 12th APT Telecommunication of ICT Development Forum (ADF-12), September 22nd – 24th, 2015, Macao, China.
- 2015 Certificate on building reliable information system for the shift towards E-Government – Information Security Specialist Training, March 27th - August 6th, 2015, JICA Okinawa, Japan.
- 2015 Certificate on project planning and controlling – Advanced, April 27th – May 1st, 2015, i-Leaning Co. LTD, JICA Okinawa, Japan.
- 2014 Certificate of Participation, Korea-ASEAN Cooperation Project on Education and Exchange Program for Young Scholars in Women’s Studies, Phase 2, October 29th – 31st, 2014, Penang, Malaysia.
- 2013 Certificate on English Language training for official (ELTO) intake 37, July 9th - December 8th, 2013, Wellington and Napier, New Zealand.
- 2011 Certificate on E-Government – Journey towards public sector excellence, February 14th – 25, 2011, Singapore.
- 2010 Certificate on capacity building programme on local e-Government, December 1st - 3rd, 2010, Seoul, Republic of Korea.
- 2006 Certificate on information technology education methodology, November 6th - December 5th, 2006, Surabaya, Indonesia.
- 2005 Certificate on computing and evaluation of networking, September 5th - 30th, 2005, Malaysia.

Other skills

- Language English – fluent, Lao – fluent, Thai – fluent, Mandarin – basic.
- Computer skills E-Office, G-Chat, G-Drive, MS Word, MS PowerPoint, MS Excel, mailing system, computing systems (Window, MacOS), Internet, intranet connection, search engines, document management systems, content management systems, information systems, and electronic applications.
- Personal skills Problem solving, critical thinking, information literacy, numeracy, coordinating with others, people management, team working, time management, academic written, cross-sector, and keen to learn.

Referees

References will be provided upon request.