

# CHANTEL VON WIELLIGH



(+27) 8484 044 02



chantel002@gmail.com



Oude chardonnay Estate, Paarl  
7646

## ABOUT ME

I take pride in my work and see myself as an enthusiastic and dedicated person who is reliable, honest, responsible and friendly. I am an independent fast learner, proactive and enjoy learning and sharing new skills and knowledge. I am driven by personal integrity and ethical behaviour. I love animals, nature and healthy living.

## PERSONAL INFO

- **Birth date:** 13 May 1994
- **Languages:** Afrikaans & English
- **Drivers licence:** Code B
- **Nationality:** South African

## REFERENCE

### Brian Howe

Chief Revenue Officer @ Skynamo

☎ : +44 (0) 7522 771559

✉ : brianroberthowe@gmail.com

### Nadine Uppink

School Campus Coordinator

☎ : +27 (0) 66 440 7815

✉ : nadineuppink@gmail.com

### Ellaine Venter

HR Manager

☎ : +27 (0) 21 204 7004

✉ : ellaine@hoekstrafruitfarms.co.za

## SKILLS

- Ms Word
- Ms Excel
- Ms PowerPoint
- Donkerhoek Data (Payroll)
- - Open to learn new skills -

Certificates available on request

C von Wielligh (Miss)

## EDUCATION

- 2019 – 2021 ● **BBA (Bachelor of Business Administration)**  
STADIO (Formerly Southern Business School)
- 2013 – 2014 ● **National N-Diploma:** Hospitality & Catering  
Boland College Paarl
- 2008 – 2012 ● **Grade 8 – Grade 12**  
High School Labori Paarl

## WORK EXPERIENCE

- 2023 > ● **Vrede and Lust Wine Estate**  
Administrator  
Invoicing, reporting, courier liaison, administration.
- 2021 – 2023 ● **Online Lead Generator (remote)**  
Independent contractor for Skynamo - UK team
- 2019 – 2020 ● **ESL Teacher**  
Harrods International Academy, Cambodia  
Full-time first grade teacher. Received an award for "Most improved" at year end function.
- 2016 – 2018 ● **Wage Administrator**  
Hoekstra Fruit Farms, South Africa  
Administration and wages for 4 table grape farms  
Housing, fuel and pest monitoring reports for 12 farms.
- 2015 – 2016 ● **Receptionist**  
Lemoenkloof Guest House, South Africa  
Reception, email, serving guests, weekend supervision of property, staff supervision, bookkeeping.
- 2014 – 2015 ● **Assistant manager (Internship)**  
Grand Dédale Country House, South Africa