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| Curriculum Vitae |

 

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| Personal Information |

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| Name |  | **Baillo, María Cecilia** |
| Address |  | 693 Coronel Arias Street – Ciudad de Nieva – San Salvador de Jujuy – Jujuy - Argentina |
| Mobile Phone |  | + 54 388 15 4 08 97 79 |
| E-mail Address |  | maria.cecilia.baillo@gmail.com |
| Place of Birth |  | San Salvador de Jujuy – Jujuy - Argentina |
| Nationality |  | Argentinean |
| Date of Birth |  | 01/09/1971 |

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| Job Experience |

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| **•** Date  |  | January 1995 - Present |
| • Employer |  | EN. DI. WA. (English in a Different Way) – English Institute – Personal Enterprise |
| **•** Position and Activities  |  | Headmaster and English Teacher for children, teenagers and adults – Teaching English as a second language – Natural Method  |
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| • Date  |  | 1996 - Present |
| • Position and Activities |  | Freelance Translator and Interpreter - Spanish<> English  |
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| • Date |  | March 2014 - Present |
| • Position and Activities |  | Teaching English as a second language through Skype |
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| • Date |  | March 2010 - Present |
| • Employer |  | Biologist from the CONICET |
| • Position and Activities |  | Freelance Translator - Spanish<>English, tutorial and correction of Papers on Vicunas from Jujuy for publications in world magazines |
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| • Date |  | December 2009 - Present |
| • Employer |  | Researcher and Archaeologist from the CONICET |
| • Position and Activities |  | Freelance Translator - Spanish<>English of scientific articles on archaeology for publications |
|  |  |  |
| • Date |  | August 2016 – December 2016 |
| • Employer |  | Anesthesiologist Association – Jujuy |
| • Position and Activities |  | Freelance Translator – English to Spanish - Articles on the specialty |
| • Date |  | May 2011 – July 2015 |
| • Employer |  | Sales de Jujuy – Mining Company |
| • Position and Activities |  | Freelance Translator - Spanish<> English |
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| • Date |  | October 2014 |
| • Employer |  | Ministry of Tourism – Jujuy Government |
| • Position and Activities |  | Freelance Translator – English translation of the webpage: www.turismo.jujuy.gov.ar |
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| • Date |  | March 2012 - December 2013 |
| • Employer |  | Hematology – Children Hospital “Dr. Héctor Quintana” |
| • Position and Activities |  | Teaching English as a second language with specific material of the specialty |
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| • Date |  | July 2012 - December 2012  |
| • Employer |  | Anesthesiologist - “Pablo Soria” Hospital |
| • Position and Activities |  | Teaching English as a second language with specific material of the specialty |
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| • Date |  | March 2009 - December 2009 |
| • Employer |  | Airport Personnel – Aeropuerto 2000 – “Horacio Guzmán” International Airport – Perico - Jujuy |
| • Position and Activities |  | Teaching English as a second language with specific material of the specialty |
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| • Date |  | 1995 - 2007 |
| • Employer |  | Argentinean Army – RIMEC 20 and GAM 5 |
| • Position and Activities |  | Teaching English as a second language with specific material of the specialty |
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| • Date |  | August 2006 - August 2007 |
| • Employer |  | Dental Circle - Jujuy |
| • Position and Activities |  | Teaching English as a second language with specific material of the specialty |
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| • Date |  | January 2006 |
| • Employer |  | Sauriobee 2.0 – Interactive and Digital Agency - Capital Federal |
| • Position and Activities |  | Freelance Translator – English translation of the webpage: www.sauriobee.com |
|  |  |  |
| • Date |  | August 2005 |
| • Employer |  | INCOMET S.A. – Steel Industry - Capital Federal |
| • Position and Activities |  | Freelance Translator – English translation of the webpage: www.incomet.com.ar |
|  |  |  |
| • Date |  | July 2004 - December 2004 |
| • Employer |  | Puerto Sur Hostel – Villa La Angostura |
| • Position and Activities |  | Freelance Translator - English translation of the webpage: www.hosteriapuertosur.com.ar and its monthly maintenance |
|  |  |  |
| • Date |  | October 2002 |
| • Employer |  | Termas de Reyes Hotel |
| • Position and Activities |  | Freelance Translator - English translation of the webpage: www.termasdereyes.com |
|  |  |  |
| • Date |  | September 2001 |
| • Position and Activities |  | Interpreter of the pilots in the INCA TRAIL – Classic 4x4 Race of Resistance and Adventure - Río - Lima - Ushuaia - Río, in the stretch Corrientes - Jujuy - Jujuy – Potosí |
|  |  |  |
| • Date |  | 1st to 7th November 1997 |
| • Employer |  | Tobacco Chamber – Jujuy |
| • Position and Activities |  | Translator-Interpreter to assist the representatives from the different countries which participated in the Annual Meeting of the ITGA (International Association of Tobacco Growers) |
|  |  |  |
| • Date |  | August 1996 |
| • Employer |  | Fire Brigade of the Police – Jujuy Province |
| • Position and Activities |  | Translation to Spanish - Video “Rescue and First Aids in car accidents with involvement of the spine” |
|  |  |  |
| • Date |  | March 1995 |
| • Position and Activities |  | Interpreter to assist the pilots of the International Rally London-New York, in the stretch Jujuy-Bolivia |

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| • Date |  | December 1992 - January 1993 |
| • Employer |  | "NEW" Supermarket |
| • Position and Activities |  | Temporary Administrative Employee - Substitute - Accounting Tasks, Sales and Purchase Ledger, Computer Operator in Stock Programs and Cash Register and Link between both of them for a Supermarket |

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| Other Studies |

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| • Date |  | March 2013 - May 2013 |
| • Organization |  | Payamédicos Civil Association |
| • Training |  | Payamédico (Hospital Clown) |
|  |  |  |
| • Date |  | 11th – 13th January 2013 |
| • Organization |  | Clownetario Association |
| • Training |  | Hospital Clowning |
| **Education and Training**• Date |  | August 2002 |
| • Organization |  | Jujuy National University – Engineering School |
| • Training |  | Internet Seminar |
|  |  |  |
| • Date |  | August 2002 |
| • Organization |  | Jujuy National University – Engineering School |
| • Training |  | Web Page Design Seminar |
|  |  |  |
| • Date |  | 1991 - 1994 |
| • Organization |  | "Instituto Superior Jujuy" |
| • Degree |  | Literary and Technical-Scientific Translator of English - Medal for highest grade point average - Score: 8.02 |
|  |  |  |
| • Date |  | 1991 |
| • Organization |  | Instituto Jujeño de Inglés (English for Special Purposes) |
| • Training |  | Speaking and Writing Course on Translation |
|  |  |  |
| • Date |  | 1989 - 1994 |
| • Organization |  | National Institute of Higher Education "José Eugenio Tello" |
| • Training  |  | 1st, 2nd and 3rd Year of English Teacher Training |
|  |  |  |
| • Date |  | 1984 - 1988 |
| • Organization |  |  “Santa Bárbara” School |
| • Degree |  | High School Degree with Specialization in Education |
|  |  |  |
| • Date• Organization |  | 1979 - 1988“Instituto de Idiomas” – English Institute |
| • Training |  | English Courses with Qualification to teach at Primary Level |
|  |  |  |
| • Date |  | 1975 - 1883 |
| • Organization |  | Normal “Juan Ignacio Gorriti” School |
| • Training |  | Kindergarten and Primary School  |

* Search for constant innovation
* Adaptability and Flexibility in the face of new challenges
* Natural conditions for order and organization
* Active, entrepreneurial, responsible, creative, flexible, oriented to achieve results and to the resolution and constant evolution in the assigned tasks, with great capacity of work and interest in achieving the best results

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| Personal Skills and Abilities |
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| **Mother Tongue** |  | **Spanish** |

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| **Other Languages** |  | **English** |
| **•** Reading |  | Bilingual Proficiency |
| **•** Writing |  | Bilingual Proficiency |
| **•** Speaking |  | Bilingual Proficiency |
| **•** Listening |  | Bilingual Proficiency |

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| Social Skills and Abilities |  | * Ability to interact in front of audiences and media
* Responsible for the intrainstitutional communication in the NGO "Dibujando Sonrisas" - Hospital Clowns (personal entrepreneurship)
* Inclination towards support projects as a team
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| Organizing Skills and Abilities |  | * Projects and start-up of personal undertakings: labor (EN. DI. WA. English Institute) and NGO "Dibujando Sonrisas" - Hospital Clowns
* Design of the entire system of administrative and accounting record of above-mentioned ventures
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| Technical Skills and Abilities |  | * Use and knowledge of all computer tools: Office package, search engine use, data recovery, virus removal, computer maintenance
* Use and knowledge of subtitling programs for movies
* Use and knowledge of electronics in all areas
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| Artistic Skills and Abilities |  | * Innate aptitude for creativity and originality
* Vocation for the design and preparation of: brochures, posters, logos, personal cards, posters, etc.
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| Other Skills and Abilities |  | * Implementation and constant innovation in personal endeavors
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| **extracurricular Awards** |  | * Altruistic Woman 2013 – Provincial Council for Women – August 2013
* Manos Solidarias – Monsignor Marcelo Palentini – San Salvador de Jujuy Town Hall - 2013
* S.A.T.O. Award – “Dibujando Sonrisas Jujuy”- Rotary Club Jujuy – 29th April 2015
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