# ZUGRAVU GHEORGHE CĂTĂLIN

A dynamic professional with a strong background in AI concepts and practical experience in machine learning applications. Leveraging native proficiency in Romanian, I bring forth a combination of precise transcription and translation skills, alongside a keen aptitude for effective writing and research. With a solid understanding of data annotation and optimization methods for machine learning models, I have demonstrated the ability to ensure accurate and efficient data processing. Recognized for my collaborative spirit and adeptness at fostering a harmonious work environment, I excel in effective communication and coordination within diverse team settings. My commitment to delivering high-quality content and my proficiency in handling complex tasks make me a valuable asset in any dynamic work environment.

## CONTACT

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# SKILLS

- AI
- Time management
- Native proficiency in Romanian language
- Experience working with machine learning
- . Excellent writing and editing skills
- . Strong research and analytical
- skills Familiarity with content management systems and social media platforms
- Ability to work independently or as part of a team
- Strong written and verbal
- communication skills
- Strong attention to detail
- Familiarity with Large Language Models (LLMs)

### LANGUAGE SKILLS

English: Fluent Romanian: Native

### EXPERIENCE

FREELANCE TRANSCRIBER GoTranscript

### May 2021 - Present

- Carefully listening to audio and video recordings, demonstrating strong listening skills and the ability to differentiate between various accents, dialects, and speech patterns in Romanian.
- Utilizing transcription software and tools to accurately transcribe spoken content into written documents.
- Formatting transcriptions to meet client specifications, including adjustments to font size, spacing, and margins.
- Consistently delivering high-quality transcriptions within agreed-upon deadlines.

### ROMANIAN SEO TRANSLATOR Strikingly

- July 2022 December 2022
- Translating SEO friendly Articles/Blogs
- . Creating images for the translated articles

### **QUALITY SPECIALIST/ PROOFREADING**

### Strikingly

December 2022 - Present

I meticulously review and edit written content,

correcting grammar, spelling, punctuation, and style to ensure it is error-free and clear.

# AI MODELLING/ ONLINE RATER FOR AI MODELS

### 11 May 2023 - Present

- Evaluate and enhance user-generated content in both English and Romanian, following specific guidelines, to improve AI models' accuracy and user-friendliness.
- Write prompts in English for generating responses based on the prompt to check the accuracy, factuality of the information.