**Bhawana Sharma**

**Curriculum Vitae**

**Mo. No-** 7651892926, 8467812113

**Email Id-** bhawanasharma200@gmail.com\

**At Present-** SeniorHindi Linguist at WeLocalize. My key responsibility is to Review and Proofread for **Google and WhatsApp** project.

**Work Experience:**

* Working as Senior Hindi Linguist (Reviewer) at WeLocalize, Gurgaon. (From 2 Years)

 Worked As Copy Editor at Amar Ujala Web, Noida. (3 Years)

 Worked As Copy Editor at Live India Digital, Noida. (1 Year)

 Worked As Sub Editor at JanSandesh Times, Kanpur. (1 Year)

 Worked As Feature Writer at Hindustan, Kanpur. (6 Months)

 Internship at Dainik Jagran from Kanpur. (6 Months)

**Freelance Work Experience:**

* Working as a Google Validator for JellyFish.
* Worked on NLU project for Google Assistant. (6 Months)
* Worked as Freelance Hindi Content Writer at Helo Health. (6 Months)
* Worked on Human Translation Project for Pactera. (4 Months)
* Worked as Freelance Hindi Content Writer at Stylecraze, Incnut Group (6 Months)
* Worked as a Freelance Data Annotator at Amazon for an AI project. (4 Months)
* Worked as Freelance Hindi Writer at GardUp. (6 Months)

**Key Highlights:**

* I have been working as a Senior Hindi linguist since last two years.
* I am currently handling WhatsApp in my current company. I am a fulltime reviewer for this project and quality assurance is my major responsibility.
* Also, I am handling a team of 4 people, allocate work and make sure OTD's number stay on top.
* Apart from this, I also do LQA.
* I have worked on **Google projects** as well.
* I have been working as a freelance Hindi Linguist for some big clients. This includes Amazon, IBM, McAfee, Telus International.
* Earlier I used to work as a web journalist. While working in this position, I wrote Health, Beauty, Travel, Torism, Lifestyle, Entertainment, Crime and Creative Articles.

**Professional Qualification:**

 3 years Part Time Diploma in Mass Communication from Jagran Institute of Management and Mass Communication; Kanpur. (2007 To 2010)

**Educational Qualification:**

* **M.A.** in Sociology from Kanpur University. (2012)
* **B.A.** in English Languagefrom Kanpur University. (2010)
* **Intermediate** in P C M from U.P Board. (2007)
* **High School** in Science from U.P Board. (2005)

**Computer Skills:**

* MS office (Word, Excel, Power Point)
* JIRA Tool
* Junction Tool

**CAT Tools:**

* Trados
* Memsource
* Polyglot
* XTM
* One Forma
* MateCAT
* fbCAT
* FTL

**About Myself:**

I am self motivated & accept every challenge. I believe in hard & smart work. My assets are truthfulness & sincerity.

**Extra Curricular Activities:**

* Learning Kathak From Birju Maharaj Parampara.
* Student Of Brahma Kumaris Prajapita Ishwariya Vishwavidyalaya.

**PERSONAL DETAILS:**

**Mobile no. : 08467812113, 07651892926**

**Nationality : Indian**

**Date of birth : 4 April, 1988**

**Marital status : Unmarried**

 **(BHAWANA SHARMA)**