**CURRICULUM VITAE**

**Personal Data.**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Family name  **Al-Jalamdeh** | First name  **Bahjat** | | Middle name  **Aseem** | | | | Maiden name  **Odeh** |
| Date of Birth (day/month/yr)  **11/09/1954** | | Place of birth  **Jerusalem** | | Nationality  **Jordan** | | Sex  **Male** | Marital Status  **Married** |
| Permanent & Present address  **P.O.Box 540690 . Amman 11937.Jordan**  **Telephone No. (+962 6 ) 5232783**  **Cell: (+962 7 ) 77418614** | | | | | E-mail: [b.jalamdeh22@gmail.com](mailto:b.jalamdeh22@gmail.com) | | |
| KNOWLEDGE OF LANGUAGES  Mother tongue: **Arabic**  Other languages :**English** | | | | | | | |
| Office machines / equipment and computer programs use.  **Computer(Word ,Excel , Power Point ,Explorer),Fax, Photocopy machine** | | | | | | | |

**EDUCATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| University | | | | |
| Quad-i-Azam University  **Islamabad-Pakistan** | 2005 | 2006 | Master of Science | Defense &Strategic Studies |
| Mu'tah University  **Karak - Jordan** | 1989 | 1990 | Bachelor of Art | Function at the Operation level |

**Military Professional education**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| NAME, PLACE AND COUNTRY | TYPE | ATTENDED | | CERTIFICATES |
| National Defense Course. **Pakistan** | Strategic Studies | 2005 | 2006 | Master in Science |
| Unit Commanding Course. **Pakistan** | Military Training | 1992 | 1993 | Diploma |
| Computer Instructors. **Paris / France** | Education | 1983 | 1983 | Diploma |
| Task Force Commanding Course. Infantry School Jordan | Military Training | 1992 | 1992 | Diploma |
| Royal Command & Staff College /Jordan | Military | 1989 | 1990 | Military Science |
| Artillery Advance Course  **Ft Sill. OK.USA** | Military Training | 1988 | 1989 | Diploma |
| Meteorological course  **Ft Sill. OK.USA** | Weather Forecast for military purposes | 1986 | 1986 | Diploma |
| Artillery Officers Survey Course  **Ft Sill. OK.USA** | Military and Civilian Survey | 1987 | 1987 | Diploma |
| Battery Commanding Course Artillery School / Jordan | Military Training | 1986 | 1986 | Diploma |
| Firing Control Equipments  Artillery School / Jordan | Military Training | 1983 | 1983 | Diploma |
| Computers : Electronic Computer Centre / Jordan | Computer training | 1982 | 1982 | Diploma |
| Artillery Observers Course  Artillery School / Jordan | Military Training | 1982 | 1982 | Diploma |
| Artillery Gun position Course. Artillery School / Jordan | Military Training | 1981 | 1981 | Diploma |
| Survey for Artillery Officers  Artillery School / Jordan | Survey Operations | 1980 | 1980 | Diploma |
| Military Intelligence  Military Intelligence School / Jordan | Intelligence Issues | 1979 | 1979 | Diploma |
| Artillery Officers Basic Course.  Artillery School / Jordan | Military Training | 1978 | 1978 | Diploma |
| Rangers Course  Infantry School. Jordan | Military Training | 1977 | 1977 | Diploma |
| Royal Military Academy Jordan | Military & Education | 1974 | 1977 | Diploma (Military Science) |

**Ordinary Education**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Zarqa Secondary School  Jordan | Education | 1970 | 1972 | Diploma ( High School) |
| Hetteen Preparatory School  Jordan | Education | 1967 | 1969 | Diploma(Preparatory ) |

**EMPLOYMENT RECORD**

FROM Jan 2012 TO June 2014

TITLE OF POST: **Senior Technical Consultant**

NAME OF EMPLOYER: King Abdullah II Design& Development Bureau (KADDB)

TYPE OF BUSINESS: Military Studies and Consultations

FROM Aug 2008 TO Aug 2010

TITLE OF POST: **Director of the Royal Artillery Corps**

NAME OF EMPLOYER: Jordan Armed Forces (JAF)

TYPE OF BUSINESS: Military Operations &Planning

FROM Dec 2006 TO Aug 2008

TITLE OF POST: **Commandant of the Simulation Training Center**

NAME OF EMPLOYER: Jordan Armed Forces (JAF)

TYPE OF BUSINESS: Military Training

FROM July 2006 TO Dec 2006

TITLE OF POST: **Commandant of Military Science Academy/ M’utah University**

NAME OF EMPLOYER: Jordan Armed Forces

TYPE OF BUSINESS: Administration and Training

FROM Oct 2002 TO June 2005

TITLE OF POST: **Commander of King Abdullah 2nd Artillery Division**

NAME OF EMPLOYER: Jordan Armed Forces HQ. Amman - Jordan

TYPE OF BUSINESS: Leader ship, Administration

FROM Aug 2002 TO Oct 2002

TITLE OF POST: **Chief of Land & Navy Inspection Department / General Inspector office**

NAME OF EMPLOYER: Jordan Armed Forces

TYPE OF BUSINESS: Military Inspection for Combat Readiness and Administration matters for army units

FROM Jan 2002 TO Aug 2002

TITLE OF POST: **Deputy Commandant of the Royal Artillery school**

NAME OF EMPLOYER: Jordan Armed Forces

TYPE OF BUSINESS: Military administration and security

FROM May 2001 TO Nov 2001

TITLE OF POST: **Chief of Staff**

NAME OF EMPLOYER: UNITED NATIONS

TYPE OF BUSINESS: Operational and administration

FROM Nov 2000 TO May 2001

TITLE OF POST: **Chief Operation Officer**

NAME OF EMPLOYER: UNITED NATIONS

TYPE OF BUSINESS: Operational

FROM July1998 TO Nov2000

TITLE OF POST: **Chief of survey and Target Acquisition Branch / Royal Artillery school**

NAME OF EMPLOYER: Jordan Armed Forces

TYPE OF BUSINESS: Military affairs and instructing

FROM Feb 96 TO July 98

TITLE OF POST: **Senior officer for research, study, and Development**.

NAME OF EMPLOYER: Jordan Armed Forces

TYPE OF BUSINESS: Military Studies

FROM Jan 1995 TO Dec 1995

TITLE OF POST: **Liaison officer**

NAME OF EMPLOYER: United Nations

TYPE OF BUSINESS: Liaison between UN and the warring parties & Humanitarian missions

FROM May1994 TO Jan 1995

TITLE OF POST: **Regiment Commander**

NAME OF EMPLOYER: Jordan Armed Forces

TYPE OF BUSINESS: Military Command and administration

FROM Jan 1994 TO May 1994

TITLE OF POST: **Senior officer for research, study and Development**

NAME OF EMPLOYER: Jordan Armed Forces

TYPE OF BUSINESS: Military studies

FROM July 1993 TO Jan 1994

TITLE OF POST: **Senior officer for logistic and personnel (G4)**

NAME OF EMPLOYER: Jordan Armed Forces

TYPE OF BUSINESS: Logistic, Administration, Personnel affairs

FROM Feb 1991 TO Dec 1992

TITLE OF POST: **Deputy Commander of Artillery Regiment**

NAME OF EMPLOYER: Jordan Armed Forces

TYPE OF BUSINESS: Military

FROM July 1989 TO Dec 1989

TITLE OF POST: **Executive officer for Military Regiment (G3)**

NAME OF EMPLOYER: Jordan Armed Forces

TYPE OF BUSINESS: Military operation

**OTHER POSTS**

- Target Acquisition Battery commander April 89 – July 89

- Heavy Artillery Battery commander June 88 – September 88

- Medium Artillery Battery commander April 87 – June 88

- Target Acquisition Battery commander Feb 86 – Oct 86

- Instructor at the Royal Artillery School March 83 – Feb 86

- Gun Position Officer Sep 83 – March 84

- Observer Officer March 81 – Sep 83

- Platoon Leader Sep 78 – March 81

**Knowledge, Skills:**

- Principles of supervision including employee training and performance evaluation;

- Excellent written and oral communication skills;

- Strong familiarity with MS Office software;

- Strong familiarity with all basic office hardware including but not limited to: computers, printers, telephones, photocopiers, faxes, and scanners;  
- Strong problem-solving skills;  
- Strong organizational skills and the ability to meet deadlines;   
- Strong attention to detail;

- Strong facilitation, interpersonal, and presentation skills;

- Ability to work independently as well as to function effectively and collaboratively in a team environment;

-  Ability to monitor, analyze, consult, and report on programs and services;

-  Advanced organizational skills and ability to handle multiple tasks;

- Reviewing and processing paperwork, forms, and/or other related items;

- Researching, analyzing, and applying relevant information to the development of departmental processes and programs;

- Ensuring compliance with applicable internal and/or external program requirements;

- Communication, interpersonal skills as applied to interaction with subordinates, coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to give and receive work direction.