**Curriculum Vitae**

**Arunkumar S**

1/143-A1, Vanniyar Nagar,

Meyyanur Main Road,

Salem, Tamilnadu,

India 636004

Phone: 09894247008

E-mail: [arunchief@gmail.com](mailto:arunchief@gmail.com), arunkumar1k86@gmail.com

***English->Tamil translator.***

**Languages Known:**

Tamil (native)

English (fluent)

**Skills:**

Language translation **English->Tamil** Revision & proofreading

Medical Transcription from audio to digital reports

Software and hardware maintenance

**Detailed experience:**

Medical Transcription: Editing, compliance checking, quality analysis.

Translation: English to Tamil translation of general, medical and movies related contents, magazine articles, and subtitling.

Strongest points: precision, accuracy, keeping deadlines, communication.

**Work Experience:**

2008–2016 Medical transcriptionist.

2016–Present Translation and subtitling from English to Tamil.

**Education:**

2002-2004

Higher secondary

2004-2007

B.Sc., Information Technology.

**General:**

I am a scientific and technical freelance translator looking for work with transcription and translation agencies and direct clients. I am always available to work with long time and urgent projects.

**Expertise:**

General, politics, movies, web series, social, education, computer hardware and software, Internet, web, telecommunications, etc.

**Services:**

Translation, transcription, proofreading, editing, and subtitling.

**Availability:**

I am a full time translator. Usually I work from Monday to Saturday, but I can work in evenings and weekends if necessary. My daily output is about 2000-3000 words based on the content.

**Computer Skills:**

I am a well experienced computer user. I work with MS Office (Word, Excel, Power Point, etc.), ABBYY Fine Reader, Adobe Acrobat (full), ACDSee, etc. I have a fast Internet connection. I have a PC, laser printer and scanner.

**Translation Tools:**

Trados 2017, Subtitle Edit, Aegisub etc.

**Past Project Reference**:

**Translation**: India Perspective magazine (External Affairs Ministry)

Medical Modules, Religious books,

**Subtitling**: Parenthood, Blue Blood, Girlfriends, Royals, Coupling, Trial & Error

**Metadata**: English to Tamil translation of Metadata for Amazon Video Services