Arpita Sengupta

Residential Address: Venkateswara Nilaya, Panathur Main Road, Bangaluru, Karnataka 560103

Contact Information: arpita.ra88@gmail.com | +91 9748856522

EDUCATION

Calcutta University   **Kolkata, West Bengal**

☐   Master of Arts [Modern History]   June 2012

Lady Brabourne College   **Kolkata, West Bengal**

☐   Bachelor of Arts [Hons.]   June 2010

SKILLS

☐   JIRA Management
☐   Pursuing SEO
☐   Management of Media POD
☐   Academic Content Development
☐   Organizing knowledge objects
☐   Training and mentoring

WORK EXPERIENCE

EMBIBE (Edu-Tech Company)   **Bangaluru, Karnataka**
Media POD Lead   *April 2021- Present*

☐   Have been working as an academic content creator. Primarily, led the Media POD team for creation and enhancement of virtual academic content for educational platform/application.
☐   Additionally, have provided vendor and resource training. Assisted in quality assessment of academic deliverables, organizing knowledge objects, and data compilation.

Coaching Centre   **Kolkata, West Bengal**
Academic Mentor   *July 2012-March 2021*

☐   Mentored secondary and higher secondary students (Science, Social Science, and Humanities).

INTERNSHIP EXPERIENCE

Arpita Enterprise   **Kolkata, West Bengal**
Data Management Intern   *July 2011-December 2011*

☐   Assisted in data interpretation, and data management of the company.

CERTIFICATIONS

☐   Certificate in advanced course on 'Fundamental of Computer' by Electronics Corporation of India Limited (ECIT).
☐   Certificate in Computer Application conducted by Webel Informatics Ltd.

ACADEMIC ACHIEVEMENTS

☐   Knowledge of State Civil Service and Public Service Commission Exam.
☐   Actively Participated in UGC sponsored National Level Seminar ("Dynamics of Drama in Classical and Modern Languages: An Exploration).
☐   Annual performance in History Honours in college- First Position.
☐   Best annual performance in Bengali (Elective) in college.
☐   First Position Secured in Philosophy in Higher Secondary Education at School.