**Anna Ilaria Crysel**

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I am a graduate of the Masters of Arts in Publishing at the University of Derby, with a passion for literature and travelling. I have previously studied Linguistic and Cultural Mediation at the University of Padua, Italy. I am a hard-working and highly motivated individual, and I am excited to start a career in a creative-related field.

**Employment:**

**Work Experience at Trigger Publishing (12/2019)**

* Carried out editorial tasks such as filling in submission reports
* Copywriting blog posts for the Trigger website
* Data entry tasks on Booksonix
* Wellbeing and new trends in mental health forecast research
* Acquired invaluable publishing knowledge while assisting various meetings throughout the week, which helped me get insight into the editorial, commissioning, and book cover selection process
* Assisted the process of the creation and future launch of Cherish, Trigger Publishing’s new self-publishing imprint

**Front of House Staff, Slug & Lettuce, Derby (10/2018-ongoing)**

* Waitress and bartender at Slug & Lettuce
* Social Media management
* Customer service and satisfaction skills
* Bookings and sales

**Shop Assistant, WHSmith (10/2018-04/2018)**

* Shop assistant at the WHSmith Railway, Derby

**Freelance Translator and copywriter, SpeakLike Inc (01/2018-Present)**

* Freelance Translator and copywriter for language pairing English to Italian

**Personal Assistant, “Immobiliare Europa” (01/2018-08/2018)**

* Assistant to the realtor: organization of daily workload and during open-houses
* Client contact and assistance to potential buyers and renters
* Assisting sales

**Teaching internship, I.E.S. Eduardo Janeiro, Fuengirola, Spain (02/2017-05/2017)**

* Assistant teacher in a Spanish bilingual middle school
* Subjects taught: English, history, geography, biology and math
* Working with children aged 12 to 16 helped me gain responsibility and learn how to be authoritative with different age groups
* High team-working skills to collaborate with the teachers and other teaching assistants
* Organizational skills developed while organizing interesting and fun classes for the children

**Freelance Translator and Copywriter, Upwork.com (2015-2017)**

**Babysitter with English language, “SB Family Cares”, Padova (09/2014-11/2015)**

* Babysitting children employing English, to familiarize them with the language.

**Volunteering:**

**Volunteer at the Italian Union of Blind and Partially Sighted People in Mantova**

11/2011-06/2012

I volunteered through my high school. I was expected to keep blind and partially sighted people company and help them do daily activities, like grocery shopping and reading.

**Education and qualifications:**

**University of Derby, United Kingdom (09/2018-11/2019)**

MA in Publishing (2:1)

Core modules studied: editorial and editing, marketing and sales, print and digital production.

**University of Padua, Italy (2013-2018)**

BA in Linguistic and Cultural Mediation (2:1)

Modules studied include: Language and translation studies for English, Spanish and French; English, Spanish and French Literature; Business management; Private and comparative law; Modern history.

**Erasmus + at the University of Birmingham, United Kingdom (2015-2016)**

Modules studied include: Language and Translation studies for English and French; Italian literature; general linguistics; Contemporary Latin-American history.

**Liceo Linguistico Virgilio (2008-2013)**

Diploma di Maturità Linguistica with an exit grade of 93/100

Subjects studied include: Italian, Latin, English, Spanish and French language and literature; philosophy; history.

**Other skills:**

During my internship as an assistant teacher in a Spanish middle school I was given the opportunity to enhance my team-working and organisational skills, as I was expected to prepare fun and interesting lessons for the children. I also had the amazing chance to work in a multicultural environment: the middle school where I worked was in a coast town of Southern Spain where people from all around the world chose to live. Moreover, working with children aged 12 to 16 helped me become more aware of my responsibilities and how to engage with kids from different age groups.

During my work experience as an assistant in a real estate agency I was able to enhance my problem-solving skills, as well as my organisational and interpersonal skills: contact with clients and a good attitude towards potential buyers or renters is crucial in this field of work.

Living abroad in the United Kingdom and Spain offered me the opportunity to live in a different context from my own and helped me acquire adaptability, a skill that has helped me in many different areas of my life.

My experience working at Slug&Lettuce and WHSmith Travel has enabled me to develop excellent customer service skills and the training I was given has helped me gain confidence when approaching customers and giving them the high level of service expected by the company.

Being Italian-American has not only gave me great advantages linguistically, since I am perfectly bilingual in both English and Italian, but it has also given me the opportunity throughout my life to live between the United States and Italy, two countries extremely different from both a linguistic and cultural point of view.

I am a great multi-tasker, and I am able to focus my attention on different things at the same time, always making sure I am completing the tasks in the best possible way.

I also have knowledge of Microsoft Office and have basic InDesign knowledge.

**Interests and activities:**

I have always been interested in literature, and I have developed the interest through the years: from creative writing classes to extensive literature classes during my academic career.

My love of literature also inspired me to continue my education and study Publishing at a postgraduate level. I have always been extremely fascinated by many aspects of the book industry, from editing and copywriting, to marketing, publicity and international rights. Having been accepted at the University of Derby for the MA is an incredible opportunity I was given to pursue a career in which books and literature are at the centre.

During my spare time I enjoy visiting art galleries and art exhibitions, and while travelling abroad I always try to include a local museum in my itinerary.