

Contact

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Top Skills

Sales
Customer Relationship Management
(CRM)
Problem-Solving

Languages

English (Native or Bilingual)
Igbo (Native or Bilingual)
Spanish (Elementary)

Certifications

The Online Marketing Fundamentals
Inbound Certification
Diplôme de Langue
AdWords Search Basics
Inbound Sales

Publications

Une étude comparée du système
Présidentiel de la France et ce de
Nigeria

Anderson Jes

Translator | Facebook Advertising Specialist | iSEO | MTPE |
Bilingual Client Success | French & English
Port Harcourt

Summary

- Results-driven and detail-oriented Freelance Translator with a proven track record of success in translating various materials from French to English and vice versa, interpreting dialogues and conversations, providing linguistic assistance, and promoting services all over the Internet.
- Offering excellent writing skills, extraordinary reading and comprehension skills, and great time management abilities.
- Software: SDL Trados Studio 2021, Smartling, Memsource, MemoQ, Matecat
- Languages: French, English, Igbo, Nigerian Pidgin

Experience

Taia Translations

Machine Translation Post Editor
February 2021 - Present (2 months)

Confidential

Machine Translation Post Editor and Human Translation Reviewer
November 2020 - Present (5 months)

- Language pairs; French<>English, English<>Pidgin, English<>Igbo
- Domains: Life Science, Finance, Oil and Gas, IT, Marketing, Legal and General.

FreeUp

Translator | Virtual Assistant
January 2020 - Present (1 year 3 months)

- Language pairs; French<>English, English<>Pidgin, English<>Igbo.
- Domains: Life Science, Finance, Oil and Gas, IT, Marketing, Legal and General.
- Lead generation.
- Social Media Marketing

Upwork

Translator | Bilingual Customer Care

January 2018 - Present (3 years 3 months)

- Language pairs; French<>English, English<>Pidgin, English<>Igbo
- Domains: Life Science, Finance, Oil and Gas, IT, Marketing, Legal and General.
- Customer care roles.

ProZ.com

Translator | Editor | Proofreader

January 2010 - Present (11 years 3 months)

- Language pairs; French<>English, English<>Pidgin, English<>Igbo
- Domains: Life Science, Finance, Oil and Gas, IT, Marketing, Legal and General.

Lionbridge

Partner

February 2020 - Present (1 year 2 months)

AI language recognition and annotation trainer. French<>English

Invisible Technologies Inc.

Data Entry Agent | Quality Assurance Agent | Squad Lead

June 2020 - January 2021 (8 months)

- Managed a team of 5 bilingual extraction agents to complete tasks within SLA daily while providing quality translation in French and English.
- Developed an action plan that reduced error rates by 10 % for the French team.

Just White

Customer Satisfaction Manager | Social Media Business Strategist

February 2019 - February 2020 (1 year 1 month)

Nigeria

- Managed and trained internal teams to integrate and maintain a cohesive social media strategy
- Designed social media strategies to achieve marketing targets.
- Communicated with industry professionals via social media to create strong networks

- Recruited, mentored and developed customer service agents and nurtured an environment where they can excel through encouragement and empowerment.

Globacom

Customer Care Agent | Sales Executive | Stock Controller

July 2013 - August 2017 (4 years 2 months)

Port Harcourt

- Managed customer issues over the phone and face to face.
- Audited and managed quantities of goods on display and in stock.
- Negotiated price, costs, delivery, and specifications with buyers and managers.

Dazob

Sales Operations Coordinator

July 2012 - July 2013 (1 year 1 month)

Bangkok City, Thailand

- Assisted sales organization in generating, documenting and releasing software (licenses and keys).
- Received, validated and responded to customer portal requests.
- Reviewed newly acquired customer entries, investigated contact information and conduct new customer outreach activities.

Education

HEC Paris

Executive Online Certificate Strategy, Strategy · (2020 - 2020)

Massachusetts Institute of Technology

Sloan Executive Certificate in Strategy and Innovation, Strategy and Innovation · (2019 - 2019)

Abia State University

Bachelor of Arts - BA, French