Amjad Javed

 Translator

 **House no.463/Bviii Karbala Road Sahiwal**

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## **Objectives** ; A senior and challenging position in a dynamic organization with an opportunity for development and to enhance my Skill and potential to assist the organization with the assurance of achieving targets with full devotion to my job and responsibilities.

**Professional Summary**: with full dedication in English/German translation with years of experience working in professional and scientific communities. Exceptionally accurate translation skills/work including properietry scientific materials and large scales executive organization documents.Consistently relied upon for verification and correction of translated materials.I am passionate about facilitating cross cultural relationships and have created extensive information material to help colleagues .

**Skills:** Exceptional translation work in German/English including business vocabulary,and scientific terminology.

 Experience with several computer programs as Microsoft Office, Ace Translator and DOS.

 Comfortable with both written and verbal communication for specific tasks.

**Work Experience:** Translation work over 10 years. Served as project manager in profession development in Language by OUP.

 Worked as trainer in company – specific translation standards including handling of proprietor y

 Materials.

 Provision of review and verification of translation work as required including materials created by

 Third party.

**Education:** ATA Certificated Translator in German/English 2014

 Master of Arts in English : 2012(BZU Pakistan)

**Strength**: Team work; Flexible attitude and Confidant

 Ability to accept challenges.

**Reference:** will be provided on demand.