**RESUME**

SAPAM AMARJIT SINGH

S/O (L) SAPAM MODHUCHANDRA SINGH

KHONGMAN OKRAM CHUTHEK, IMPHAL

MANIPUR- 795008

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**PROFESSIONAL SUMMARY:-**

Freelance translator and proofreader with expertise in Manipuri-English and vice-versa communications and facilitating communications between the two languages. Highly skilled in translating complex technical and scientific documents. Strong ability to provide quick, accurate and concurrent translation and proofreading services within the dateline as fixed by the clients.

**SKILL HIGHLIGHTS:-**

* Translation and Proofreading
* Technical Freelance writer
* Meticulous and detailed oriented
* Blogger by heart
* Cultural competence
* Concise and effective writer

**RELEVANT EXPERIENCE**:-

* Translated technical, scientific and social science based documents for various firms/clients for the last three years.
* Proofreading work for technical work/ project for the last two years.
* Freelance writer on various topics especially on Technical, Science and Social based issues.

**EDUCATIONAL QUALIFICATION**:-

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| --- | --- | --- |
| Standard |  Examination | Board/Council |
| Xth | HSLCE | BOSEM |
| XIIth | HSE | COHSEM |
| BSC( Zoology) | Graduate | Manipur University |
| MA( Sociology) | Master( Undergoing) | IGNOU, Imphal |

**TECHNICAL CERTIFICATE:-**

Diploma in Computer Application (DCA)

**CO-CURRICULAR ACTIVITIES & ACHIEVEMENTS:-**

* Recipient of the INSPIRE SHE SCHOLARSHIP by Department of Science and Technology, Govt. of India
* Placed 3rd position in Debate Competition( College Level) organizes by National Translation Mission
* Placed 2nd position in Drawing Interpretation Competition organizes by National Translation Mission
* Placed 1st position in State Level Symposium on “Chemistry-Our Life, Our Future”
* Placed 3rd position in State Level Spot Essay Writing competition organized by ISCKON, Imphal
* Placed 5th position in State Level Debate Competition organized by ISCKON, Imphal

**PERSONAL SKILLS**:-

* Ability to work in team
* Hard working and self confident
* Proficient writer
* Ability to complete projects within dateline
* Avid reader

Imphal, Manipur Amarjit Sapam

 9077170110