



Europass Curriculum Vitae

Personal information

First name(s) / Surname(s) **Alma Bashllari**

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Nationality Albanian

Date of birth 04.05.1980

Gender Female

Desired employment / Occupational field

Translator, Education field, Linguist.

Work experience

Dates From 2009 and on.

Occupation or position held Freelance Translator

Dates From September 2004 to June 2005

Occupation or position held Tutor and Student Advisor

Main activities and responsibilities Listening and Speaking, English Language Learning Activities.

Name and address of employer Università degli Studi di Milano, Milan, Italy

Type of business or sector Student Collaborations Programme, Academic Sector.

Education and training

Dates From October 2002 to November 2006

Title of qualification awarded Bachelor of Arts in Foreign Languages and Literatures. (English and French)

Principal subjects/occupational skills covered English Language and English Literature, area studies.
French Language and French Literature, area studies.

Name and type of organisation providing education and training Università degli Studi di Milano, Milan, Italy.

Level in national or international classification ISCED Level 5A.

Personal skills and competences

Mother tongue(s) **Albanian, Italian.**

Other language(s)

1. English
2. French.

Self-assessment

European level (*)

English

French

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user
B1	Independent user	B2	Independent user	B2	Independent user	B2	Independent user	B1	Independent user

(*) [Common European Framework of Reference for Languages](#)

Social skills and competences

- Team spirit,
- Good ability to adapt to multicultural environment gained through my life experience: studying, working and living in a foreign country such as Italy. (my country of origin is Albania)
- Good communication skills gained through my experience as a tutor working for Student Collaborations Programme of University of Milan.

Organisational skills and competences

- Leadership (I used to follow and test the progress of more than 50 students at a time. There was a group of about 200 students at all.)
- Sense of organisation (experience in logistics),
- Good experience in project or team management.

Computer skills and competences

Good command of Microsoft Office™ Tools (Word™ , Excel™ , Power Point™ , Access™)
Good command of WordFast Professional.

Driving licence

Category B