****

**Personal Data:**

**Name: Abdulmonem Madbuoly Saad**

**Date of Birth: 1977/06/15**

**Marital Status: Married.**

**Military Service: Exempted.**

**Mobile: 00201001274869 -01118264481**

**Address:23 Mohamed El-Kashlan-Madinet Amer-Boulack Eldakror-Giza, Egypt.**

**Nationality: Egyptian**

**E-mail: monemmadboli@yahoo.com**

**Education:**

1. **Bachelor of of archeology 1999 Faculty of archeology Cairo University**
2. **Post Graduate Diploma 2004 in Tourism –Guidance section**

**Computer skills:**

Operating Systems: Windows XP –windows 7

Applications: Microsoft office2007/2010 (Word- Excel, Access, and PowerPoint)

Work and Training Experience:

**Working as tour coordinator in NTS EGYPT 1999- 2004**

**Working as a freelancer tour guide 2005-2012**

**Workings as freelancer translator 2012-2015**

**Languages Skills:**

1. **Arabic - Mother Language.**
2. **English - (Written -Reading – Conversation) excellent**
3. **Italian -(Written -Reading – Conversation) excellent**
4. **Chinese -(Written -Reading – Conversation) very good**

**Personal Skills:**

1. **Self Motivated and ability to work with team work.**
2. **Eager to learn.**
3. **Multi tasks person.**
4. **Able to work with moderate supervision.**
5. **Adaptable and flexible.**
6. **Hobbies: swimming-internet-reading**