

✉ www.linguashine.com

☎ +91 8882 370 143

 Linguashine

 461, Block GH 5&7, Meera Bagh, Paschim Vihar, New Delhi, Delhi 110087

Summary

LinguaShine is a leading firm which is headquartered in New Delhi, India. Established by individuals having more than 15 years of experience in translation and localization industry and with the aim of eradicating the cultural and communication barriers across the globe, LinguaShine offers professional language translation and business consultancy services in India. We have immense expertise in delivering professional language translations with our well-trained and experienced team of native foreign language translators, business analysts, and market research specialists enabling us to provide high-quality results to our customers.

We provide a one-stop solution for global firms or businesses to comfortably and adequately expand without facing any language problems. We pride ourselves and our team on getting the job done right the first time—no exceptions.

Introduction

Company Name: LinguaShine Communication Services Pvt. Ltd.

Founded in: August 2018

Languages: Multi-skilled domain specialists, native professionals in 200+ language combination

Infrastructure: Great facilities ensure smooth with downstream processes and delivery as per specifications

Stability and Security

- Established clients in sectors like multinationals, Governments establishments, Corporate houses, Advertising companies, etc.
- NDA with each employee/resource to ensure confidentiality
- Profit making debt-free company
- Latest software from leading technology providers including Microsoft, Adobe, Autodesk, Symantec, Corel, etc.

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How LinguaShine is Different

- **Professional work and Quality** - We understand that without professional Translation Services there is no other remedy out there. We give an ample amount of attention to professionalism which is the most important factor of any Professional Translation Company. This leads to our success rate on quality of 96%. We have a strong team of Project Managers, Translators, Quality Assurance and DTP Team
- **Speed and flexibility** - We have automated project management systems and quality control, online administration team that is there for you to help and guide you about any queries you have related to our services
- **Cost Effective** - A very cost-effective project pricing structure that matches freelancer's cost
- **Better client service** - Linguashine has employed a staff who is knowledgeable enough of the offered services and has a better understanding of the clients. Our professionals engage with the customer's dealings and give proper time and attention to understand their specific requirements. Based on this type of relational information, we are able to build closer relationships with our clients

Capabilities

- Executes around 20 projects a day, each project involves a minimum of 5 experts from diverse domains
- Our projects involve use of technology including DTP, subtitling, source integration, Adobe, GUI, etc.
- Technologies we use include SDL Trados, InDesign etc.

Services Offered

Translation	Localization
Voice Over	Dubbing
Sub Titling	Content Writing
Software Testing	Interpretation
Desktop Publishing	Transcription
E-Learning	Multimedia

Our Translation Guidelines

We follow three-step approach towards the production of translations and related linguistic services and these includes **Quality Assurance**, **Quality Control** and **Feedback**.

1. **Quality Assurance:** To ensure a high level of quality, we follow a series of procedure steps and ensure that specific requirements in relation to project management, staff and tools are met. This includes

Project Management Team

- An experienced project manager is assigned to handle the projects
- Our project manager gathers project requirements, related files and documents and confirms client objectives and delivery timelines
- Our project manager starts the linguist process and assigns the job to a professional translator with relevant experience in the domain.

Translator Management

- Translations are usually done by mother tongue translators who live in the country of the target language
- Translators should be a specialist in the required domain
- Translators should have academic qualifications and certifications
- Translators should have great experience and knowledge

Software Usage

- Relevant software is used to support the translation process wherever possible to save time and ensure linguistic consistency

2. **Quality Control:** Our quality check is initiated after the translator has finished the translation but before delivering the project to the client. A thorough check is done by comparing the translation against the initial file sentence-by sentence. The translated file is proof-read by a veteran in the specific language.

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Special emphasis is laid on ensuring that the standards of the target market's language are strictly followed in term of linguistic expressions, numbers, currency, time, diacritical marks, decimal separators etc.

Our DTP experts make sure that the layout of the translated file is in line with the client's requirement. Our DTP team verifies sensitivity issues relating to graphics, music and designs.

3. **Customer feedback:** We love to hear feedback of our customers. Feedback is considered extremely important to ensure accuracy and consistency in future projects. It allows us to adapt our processes to meet customer's requirements.

Our team initiates the feedback process after delivering the file to the customer and the feedback received is shared with the different teams and the necessary actions are taken immediately and discussed in meetings.

Our Resource Selection Process

Native Translator is Identified with minimum 5 years of experience in the domain

Curriculum vitae, education details and certification documents are requested

Samples are requested and evaluated

In house team gives approval of the translators

NDA is signed by translators

Translator is added to the database

Translator is finalized

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Languages

Asian Languages

Indonesian	Kurdish	Japanese	Vietnamese	Sundanese
Singhalese	Malagasy	Chinese	Sylheti	Sorani
Thai	Bangladeshi	Pashto	Khmer	Nepalese
Nepalese	Dari	Burmese	Korean	

Middle East & Eastern European Languages

Slovenian	Farsi	Estonian	Turkish	Bulgarian
Arabic	Mongolian	Polish	Slovak	Serbian
Hungarian	Ukrainian	Hebrew	Romanian	Tajik
Czech	Albanian	Croatian	Uzbek	Russian

Indian Languages

Gujarati	Hindi	Konkani	Telugu	Tamil
Bengali	Assamese	Kashmiri	Malayalam	Kannada
Punjabi	Oriya	Marathi	Manipuri	Sindhi
Maithili	Sanskrit	Santhali	Urdu	

European Languages

Spanish	French	German	Icelandic	Somali
Dutch	Danish	Flemish	Finnish	Kannada
Italian	Greek	Norwegian	Swahili	Maltese
Portuguese	Amharic	Lingala	Swedish African Languages Afrikaans	