

Axis Transword Services Pvt. Ltd

Address : 216, Service Industry Centre, Transport Authority Building, Distt. Centre, Janak Puri, New Delhi- 110058. Mob: +91-9654141137, +91-9654141138 Email: <u>services@transwordindia.com</u>, <u>axistransword@gmail.com</u> Website: http://www.transwordindia.com http://www.chinesetranslationindia.org

Axis Transword

Asian and European Language Translation & Interpretation

Axis Transword is established in the year 2007 and incorporated under the Company Act, 1956 in the year 2009. Our Corporate Identity Number is U72900DL2009PTC193035.

The pace of economic migration in the global economy is quickening and the global voices are becoming more cosmopolitan. As enterprises, corporations and government agencies expand, the need to communicate with an evolving population in a meaningful way becomes all the more pertinent, not to mention challenging and exciting. If a country is to prosper it needs to engage with its citizens. Where a system for dialogue exists to serve a multi-cultural society, there also exist a harmony of expression and application.

Keeping such a thought in mind and to providing high quality translation and other related services, **Axis Transword Services** (**P**) **Ltd** was established to realize that the key to being a successful translation company lay with our translators. We like to maintain an 'open door' attitude with our linguists, keeping a close eye on their needs, availability and skill development. Knowing our linguists well puts us in a great position to offer the best service possible to our clients.

Transword excels at delivering accurate, timely, and culturally sensitive language solutions to businesses in a wide range of industries. **Transword** provides accurate and efficient translation, interpretation, proof reading, editing and production of a wide range of materials for industries as diverse as healthcare, manufacturing, pharmaceuticals, technology, financial services, education, training, labor and membership organizations, and energy and transportation. Such a varied span of industries necessitates an equally substantial readiness to understand, translate, and correctly render these different types of material into the target language.

Transword is a full-service language translation agency based in India which specializes in language translations for different businesses. Our agency provides all kind of language services to Individuals, Small Businesses, Multinationals and General Translation Agencies worldwide, particularly in the Indian Sub Continent USA and Europe.

Our agency offers unparalleled Translation, interpretation and other allied language services in **all Major Foreign Languages and All Indian languages**.



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Transword's specialty is providing fast, accurate and inexpensive language translation and interpretation services through our network of inhouse and 1000+ contracted professional language translators located all over the world.

OUR COMMITTMENT

"We understand the importance of turnaround time and are well known for meeting stringent deadlines and providing a professional and quality service. We firmly believe that our commitment to quality, speed, confidentiality and reasonable rates is the key reason for our steady growth."

We offer the following services:

Technical Translation	Proofreading and Editing
Financial Translation	Linguistic testing
Legal Translation	Interpreter for Machinery Installation
Medical Translation	Interpreter for Steel Plant & Power Plant Installation, Interpreter for Mining work
Patent Translation	Transcription Service
Medical Translation	On-site Interpreting
Software localization	Consecutive Interpreting
Website localization	Simultaneous Interpreting

We are particularly experienced in the following specialties:	
Automotive	Internet/E-commerce
Banking/Finance	IT
Construction/Manufacturing	Legal
Consumer Product	Marketing & Communications
Education/Training	Medical / Pharmaceutical
Energy/Utilities	Mining
Entertainment/Recreation	Packaging & Distribution
Graphic Arts	Software



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Hospitality/Tourism

Telecommunication

Our Advantages

- 1) For all target languages we work with native speakers only, because we believe that the art of translation implies not only fluency in the respective language but knowledge of the country, its features, as well as an understanding of its people.
- 2) Our translators and project managers are highly experienced and qualified.
- 3) Our rates and prices schemes we offer are flexible and customer-oriented. Just tell us what type of project you require, with additional details and your preferences – and we will do our cut most to tailor your request to your individual needs while aiming at a full collaboration with you, not simply performing a job. Axis Transword believes in dedicated customers and longterm business relationships, because only in this way can valuable relationships be built, with the knowledge that you'll receive a secure and fast service, time after time.
- 4) Last, but definitely not least, our worldwide team around the world is strongly united and committed to the work we do, which has a positive impact on you, our customer. With our excellent team communication, you can be sure that you will receive an immediate response to any requests.
- 5) Our professional network of specialists places us at the forefront of the translation business.

Work Flow

Transword has developed a six-step project process for translation. The translation process is implemented in accordance with the following steps:

Step 1: Project Kick-off

The project manager goes over the client's requirements regarding document content, workload, turn-around time, formatting, and layout, confirms the translation rates and gets a formal Purchase Order from the client.



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Step 2: Project Preparation

The project manager appoints a project team, prepares a project kit/glossary and provides technical training for team members if necessary. The project manager also foresees potential problems and finds feasible solutions to avoid any unexpected setbacks.

Step 3: TEP Processes (TEP=Translation, Editing and Proofreading)

Translations are carried out by translators who are native speakers of the target languages and have related background experience. Query reports and regular meetings are used to solve problems and share information promptly. Editors review 100% of the translations by comparing the target language against the source language. Accuracy, grammar, spelling, and writing style are checked thoroughly. Proofreaders simulate the experience of the end user by proofreading the text without referring to the source documents.

Step 4: Quality Assurance (QA)

A separate QA process is executed to randomly check 10% of the translated and reviewed files. Project instructions and our internal quality standards are referred to when checking the translation quality.

Step 5: Project Sign-off

A sign-off meeting is held among the project team members and the QA manager to perform a final review of the project to make sure all the requirements have been satisfied with high quality. The finished files are submitted to clients using the designated method.

Step 6: Project Summary

The project manager and QA manager internally evaluate the project quality and team members' performance. The translation memory and glossary are maintained for the next release and all the related files are backed up.

Interpretation Services

Transword is the prominent interpretation service providers in India. We also offer business interpretation services, simultaneous interpretation services and consecutive interpretation services. Additionally, our personal interpreter



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services are widely admired by local as well as international clients. We offer all these reliable services that are available in all Indian, Asian and European languages. We also conduct professional tours for our interpreters, which are vital part of our Language Interpretation Services.

We provide Interpreter for all Foreign Languages and are one of the most trusted names in the field of translation and interpretation service pertaining to Chinese language/Taiwanese. We provide Chinese Interpreter for Machinery Installation in the following sector:-

- 1. Steel Plant & Power Plant Machinery Installation.
- 2. Mining Machinery & Equipments
- 3. Pharmaceutical Machinery
- 4. General Industrial Machinery
- 5. Apparel & Textile Machinery
- 6. Electronics Production Equipment
- 7. Food Processing Machinery

We are engaged in providing **precise**, **punctual and quick interpretation services** to carry out Machinery Installation. These services are provided by our team of expert as well as high qualified professionals who have rich experience in varied aspects of installation of power plants, steel plant, textile plant and other Machinery Installation. We make effective use of their expertise for carrying out **proper interaction and interpretation** with **technicians and engineers** of different languages. Our appropriate and reliable services are offered at cost effective prices which has helped in gaining ultimate client satisfaction.

We offer our interpretation services for other foreign languages also like Arabic, Japanese, Korean, Russian, German, French, Spanish, etc.

Transcription Services

Transcription refers to the process of conversion of audio medium to written form for the target language. Transcribing work requires immense amount of patience, focus and technical understanding of the subject matter. Our dedicated teams have the knack to transcribe the message from CDs, audiocassettes, videocassettes, or even electronic audio files. We provide high quality



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transcriptions of technical subjects such as medical conference speeches or financial focus groups as well as transcriptions of advertisements, interviews and verbal questionnaires.

Why Transword

Our focus is on ensuring that your communication needs in any languages of the world are accurate, localized and delivered on time.

- We work with the best translators, interpreters, proofreaders, and editors throughout the world to offer our clients exquisite levels of translation service and quality, unrivalled by other agencies at our prices.
- We are a company that listens to its client's needs and that responds directly to them. We never let our clients down. If they have a request that we can't fulfill, we'll inform them immediately and try to help them to source the skills required.
- We have a team of skilled Project Coordinators dedicated to client service, to the pursuit of translation services excellence, and to delivering the right product - translation and interpretation services - on time and to budget. We love the work that we do and care passionately about getting things done absolutely right.
- Our long-standing commitment to quality, service, on-time delivery and fair pricing policy has made as one of the most trusted translation agency around.

Please feel free to contact us by <u>phone</u>, <u>e-mail</u> or by using our <u>online request</u> form for a quote. We shall be delighted to provide you with our best services.

Contact Us

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