

In response to your advertisement for the role of English-Arabic Translator, I write to enclose my CV.

Accepting challenges is the foundation of my life experiences and something that I do with confidence. You will find me a hard working individual, spontaneous and communicative. Teamwork is another skill I have acquired and one I know necessary for organizational Cohesiveness.

Thanks for staying in touch over this. There are few opportunities one gets to work in a dynamic organization, and I would like to be a part of yours. I will be happy to provide additional information if my qualifications match the requirements of any of your current search assignments.

Thank you for your time and consideration, and I look forward to hearing from you.

Sincerely,

Samy Mohamed

Samy Mohamed El-Sayed

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Personal Information

- **Full Name:** Samy Mohamed El-Sayed Mohamed Hamada.
- **Date of birth:** May, 15th 1989.
- **Nationality:** Egyptian.
- **Marital status:** single.
- **Military Status:** Completed.
- **Address :** El Galaa St - Victoria - Alexandria - Egypt.

Job Target : English<>Arabic Translator

Seeking a challenging position in a progressive organization where I can utilize my creative and personal skills, my academic background and experience, and to develop new skills and gain more experience in the field of Translation in order to achieve my goals.

Education

- B.A. English language and literature, Alexandria University, Damanhour campus 2010 "Good".
- High Diploma in Education , Damanhour University 2013.

Work Experience and Achievements

- Working as an English-Arabic Translator for three years.
- English Language Instructor from 2012 to 2013.
- TOEFL Instructor for one from February till now.
- translating Master degree entitled "Effect of Food Habits on the Nutritional and Health Status of Students in Alexandria University" by Dr\ Amira Mohammed El-Sayed, , Faculty of Specific Education, Home economics, Alexandria University.
- Translating "Comparing students' perceptions of paper-based and electronic portfolios" article by *Maarten van Wesel* .
- Translating the first chapter of "Introduction to Kemp's Model " book.

Courses Attended

- Completed the Conversation 3 course in The International British Institute (IBI) which was held from 30/ 9/2009 to 25 /11/2009 (With an overall 84 instructor hours), (Excellent) in the final exam .
- Completed the Translation Course under the supervision of Dr/Nagy Rashwan from 27 /7/2010 to 15/9/ 2010 at the faculty of Science, English section, Alexandria University.
- Holds a certificate of the International Computer Driving license (ICDL) From VergiTech Institution .
- Completed "Introduction to Human Resources" course from (Alison Institution) in 8 November 2010.
- Completed two levels of the Italian Language in (Syllabus Institution) from April to June 2008 .

- Completed " Introduction to English Literature" course from (Alison Institution) in 2 November 2010.
- Joined a workshop for Architectural Drawing during the Secondary School 2006.
- Completed "British Council Online English Suite - Pre Intermediate 1" in 27 October 2010.
- Attended two workshops at The American centre discussing "Degeneration of the American Dream" and "The Idea of Invisibility" during the study of American literature year 2009/2010.

Societies

- Member of Arab Professional Translators Society (APTS).

COMPUTER SKILLS

- Familiar with Variety of Operating System,(windows XP,Vista, Windows 7).
- Experienced in computer software troubleshooting.
- Microsoft office 2003.
- Microsoft office 2007.
- Good User of Internet.
- Good Typing skills.

Languages

- Arabic (Native Language).
- English (Excellent) in both spoken and written English.

Soft Skills

- Self-motivated leading personality.
- Cooperative with Coworkers
- Hard working either individually or through team working.
- Adaptable to any system.

References available on request.