**Noor Alquraishi**

**Email** blackswan20172017@gmail.com

**Arabic native speaker with fluent English. Keen to use**

**knowledge of Iraq in a Translation/Marketing context.**

**EDUCATION**

**Bachelor's degree in English translation**

**Wasit University**

**Graduated 2013**

**Personal summary**

**Qualified English\Arabic translator with excellent communication and interpersonal skills.**

**Qualified English\Arabic transcriber with excellent communication and interpersonal skills**

**Hard-working, friendly, and very much team player. Seeking position in a professional environment.**

**LANGUAGE SKILLS**

**English- Excellent command of spoken and written language with comprehensive Cultural understanding**

**Arabic - Fluent command of spoken and written language with comprehensive cultural Understanding**

**Experience**

**I participated in an excessive English language immersion and leadership course in the united states of America called "IYLEP" its a one-month program funded by the US embassy in Baghdad and the department of states I love translating.**

**In addition, I worked as freelance translator for one year.**

**In addition, I worked for Pactera Company as Arabic transcriptionist.**

**Computer skills**

**Fluency cat tool, Microsoft office, excel google sheets. Power point,**

**Subtitle workshop, subtitle edit, memoQ 8.1.**

 **Translation Rate is 0.04$ per word**

**Transcription rate is 1 $ per minute.**

**Proofreading 0.04$ per word.**