**Mohamed Ghassan Shaaban's CV**

**Address**: Turkey, Gaziantep

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**Personal Information**

**Citizenship**: Syrian

**Temporary Protection ID :** available

**Objectives**

* Share the responsibility for aiding and supporting the victims of the earthquake.
* Obtain a position where I can maximize my work experience and program development skills
* Succeed in an environment of growth and excellence to meet personal and organizational goals.

**Education**

* January 2023- MA in English Language Teaching (ELT) master program, Education Faculty-Gaziantep University.
* 2012 *-* BA in English Language and Literature, Aleppo University
* 2005 *-* Commercial High School, Idleb

**Competencies**

* Very fast learner
* Actively seek to improve programmes or services
* Results-oriented
* Can work under pressure and meet deadlines

**Work Experience**

* **September2021— August 2022**

**Community Facilitator (Volunteer) / CARE International**

* Linking the beneficiaries who are accessing community services with the project's activities and interventions.
* Conducting interviews with Syrian families through house visits or online meetings to provide information about Care's projects and services and to raise awareness of different social topics concerning all refuges in Turkey.
* Generate weekly reports of the weekly awareness session which is shared with Syrian families.
* **January 2019 – 2020**

**Freelance Translator (Arabic – English)**

* Translating interviews with doctors or nurses from Syrian hospitals and other field session
* Translating and editing news for a news agency (part time)
* Listening to the sheikh Ahmed Kuftaro's lectures, writing them in Arabic and sometimes translate them into English

* **March /2017– January /2019**

**Community Outreach Worker**/ **Save the Children**

**Responsibilities:**

* Conduct regular Parents Teachers Association (PTA) meetings at schools to facilitate the identification of children in need and jointly develop adequate solutions.
* Support the line manager in the data entry of all distributions, and recreational activities
* Generate reports, students lists and upload documents on G-drive
* Carry out individual assessments of educational need with children and facilitate educational care in the schools.
* Conduct workshops and trainings for teachers and schools' coordinators
* Make houses visits and contact with other service providers for referrals of children.
* Support the Education Officer and the project manager in written translations.

* **May /2016— March / 2017**

**English Class Facilitator / DRC, Community Centre**

The Community Center works on the social integration of the Syrians into the Turkish

community through multi training activities, consultation sessions and events.

**Responsibilities:**

* + - * Conduct General English Classes for all age groups of beneficiaries.
      * Generate session plan for each two months' course.
      * Participate in the exhibitions and supervise the beneficiaries’ participations
      * Reach the beneficiaries with SMS and telephone calls
      * Regularly updating and timely reporting of project tools to the Community Center Officer.
      * Performing Outreach to the Syrian families.
* **June /2015 –February /2016**

**Translator and Social Worker (Volunteer) / Narlija Charity**

**Responsibilities**

* Translating field reports
* Preparing beneficiaries lists
* Outreach and houses visits.
* **July 2013 – December/ 2014**

**Translator at Idleb Rural Development Project- Syria**

I worked in Idleb Rural Development Project (IRDP) in Syria, managing and translating

IFAD’s reports. IRDP is a governmental project which works on improving the livelihood

for Idleb farmers and instructing the beneficiaries through training activities in Idleb’svillages.

**2009 -2012**

**English Language Teacher**

I taught English as a Foreign Language in the governmental schools in Idleb*.* I have also been teaching General English Courses in private institutions.

**Professional Trainings**

* Save the Children's Child Safeguarding Training
* Child Protection and Case Management / Save the Children
* Basic Education in Conflicts / Save the Children, Jordan
* Fraud Awareness **/** Save the Children
* Peace and Safety Security **-** online course / Save the children
* Psychological First Aid / IMC
* Life Skills / DRC – CC
* Case Management / DRC
* The Sphere Project/ online
* Foreign Trade/ Gaziantep Chamber of Commerce

**Skills**

* Computer literate (MS Office and other interactive multimedia software)
* Excellent interpretation skills (English-Arabic and Arabic-English); dealing with all of the NGOs terminology
* Teaching skills using visual aids and being musically inclined

References

1. Marya Alhadiban, Team leader at Care International

Email: Marya.alhadiban@care.org

phone: 05550951010

1. Khaled Al Omar, Protection Coordinator at Intersos, Afghanistan.

Email: [protection.afghanistan@intersos.org](mailto:protection.afghanistan@intersos.org)

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1. Fatima Zahra Salem, MEAL Officer at Takaful Alsham Charity Organization

Email: Zehra.salam1990@gmail.com

4- JamilShaheen: Head of Narlija Charity.

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