

## Curriculum Vitae

### Personal Data

**Name:** Huda Mahmoud AlHalees  
**Place & Date of Birth:** Riyadh, 25/07/1991  
**Nationality:** Palestinian  
**Languages:** Arabic  
English  
French  
**Computer Skills:** Microsoft Office (Word, PowerPoint, Excel)  
Microsoft Movie Maker  
**Residence Location:** Riyadh KSA  
**Mobile:** +966 540399566  
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### Education

**King Saud University**  
**Riyadh, Saudi Arabia**

- Bachelor in French translation – 2015

### Experience

2012– 2016

#### **Data Entry**

**Al Sedra Office for Student Services :**

Entering questionnaire Data for students and analyzing numbers in Excel , Word , or Edit.