**FAWE HANNAH YIHUAN  
Nigerian| No. 31 Dungzi close, Jos, Nigeria|  
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**SUMMARY**

* Innovative, adaptable and reliable graduate of French, linguistics and international relations in the University of Jos.
* Hard working and passionate with great interpersonal skills.
* Target driven and strives to abide with professional ethics and perform duties with the highest level of integrity and honesty.

**EDUCATION**

**University of Jos, Nigeria April 2017 – October 2021**B.A Hons. French and International relations

**St. John’s College, Jos, Nigeria September 2007 – June 2013**

**The School Unique September 1999 – July 2007**First school leaving certificate

**WORK EXPERIENCE**

**Administrative Assistant 2013 - 2015**Bam business Machines Nig. Ltd  
Plateau state, Nigeria.

**Freelance transcriber, translator and social media evaluator 2017 till date**Appen Global/Connect  
Gotranscript  
Lionbridge   
Eccelente Services Pvt. Ltd.  
Venga **French Teacher 2021 till date**Christian Faith excellence children Academy,  
 Plateau State, Nigeria.

**VOLUNTEER ACTIVITIES**

**Class Assistant 2015 – 2017**Christian Faith Excellence Children Academy,  
Plateau State, Nigeria.

**SKILLS**   
Language tutoring Transcription Translation   
Proofreading Annotation Virtual assistance

Good communication skills Problem solving

**INTERESTS**

Nature Women empowerment Fashion  
Music & Art Languages & cultures

**LANGUAGES**

French – Conversational English – Expert Hausa – Native   
Pidgin English - Native

**CERTIFICATIONS**

**Virtual Assistant August 2022**Alx Africa