



# ENIS CINDRAK

Professional high/profile translator and tutor with 8 years of experience. Customer and goal oriented. Hard worker and proven ability to meet deadlines and manages agendas with efficiency.

## PERSONAL

- Name**  
Enis Cindrak
- Address**  
Stanka Radonjica 5  
81000 Podgorica
- Phone number**  
+38268314323
- Email**  
eniscindrak@hotmail.com
- Date of birth**  
04-06-1990
- Gender**  
Male

## INTERESTS

- Reading
- Traveling
- Football



## WORK EXPERIENCE

- Sep 2014 - Jul 2016 **German and English Tutor**  
High school „Slobodan Skerovic" - Podgorica, Podgorica  
Language teacher
- Aug 2016 - Dec 2018 **German teacher**  
Goethe Institute, Frankfurt am Main  
Examiner and tutor for German language.
- Feb 2019 - Present **Translator**  
German Embassy, Podgorica  
Legal and Translation department.



## EDUCATION AND QUALIFICATIONS

- Sep 2010 - Jul 2013 **Bachelor of Science**  
University of Montenegro, Podgorica  
Germanist - Bachelor of Science
- Sep 2013 - Aug 2014 **Master of Science**  
Goethe University, Frankfurt am Main  
Master in linguistics and translation.
- Jan 2013 - Jul 2013 **Bachelor of Science**  
University of foreign languages, Bucarest  
Germanist



## REFERENCES

References available on request.



## SKILLS

- Microsoft Word ★★★★★
- Outlook ★★★★★
- Foreign languages ★★★★★
- Communication and fast learning ★★★★★