

Aysha F. S. Mousa

Professional Freelance Translator, Proofreader, Editor, Tutor, Teacher, and Data Entry Clerk



I do not like using ordinary way of translation and writing, but rather I care about quality not quantity.

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📍 Palestine

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WORK EXPERIENCE

Resume and Cover Letter Writer Self-employed

08/2021 - Present

Arabic<>English Translator Self-employed

05/2020 - Present

Tutor of English Self-employed

10/2020 - Present

Data Entry Clerk Self-employed

06/2020 - Present

EDUCATION

Diploma in Translation Arab Translators Association

09/2021 - Present

Palestine

Courses

- Legal Translation Course
- Commercial Translation Course
- Media Translation Course

P.A English Language and Literature An-Najah National University

07/2016 - 05/2020

Palestine

Courses

- Applied Linguistics Course
- Drama Course
- Oral Communication Skills Course

SKILLS

Cover Letter Writing

Revision

Translation

Editing

Formatting

Proofreading

Teaching

Data Entry

Tutoring

Summarizing

Resume Writing

Search Engine

Research

CERTIFICATES

accredited Translation Diploma (09/2021 - Present)
Arab Translators Association

Online Translation Course by Tarjem Website
(08/2020 - 12/2021)

Academic writing Made Easy Online Course (10/2019)
EDX

Translation in Theory and Practice (01/2019)
Tanwier for Translation and Public Services

LANGUAGES

Arabic



English



TOOLS

Microsoft Office

Zoom

Format Factory

Teams

Canva

Google Drive

Google Docs

Google Meet

SDL Trados

MemoQ