



# Ain Najihah

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A teacher with nearly one year of experience and a translator for six years. Have worked in both the same industry and other industries, showcasing versatility and adaptability. With expertise in education and language translation, equipped to contribute effectively in various professional fields, utilizing skills and knowledge to drive success.

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## Educational Background

Universiti Sultan Zainal Abidin  
Bachelor of English with  
Communication (Hons)  
2027

Kolej Profesional Mara  
Diploma in English Communication  
*Graduated with CGPA of 3.60*  
2020

## Skills & Proficiencies

- Interpersonal communication skills
- Education
- Translations
- Administration
- Customer Service
- Fluent in Malay and English and Intermediate in Korean

## References

**Norazizan binti Abdul Aziz**  
English Lecturer/Homeroom  
Advisor  
KPM Seri Iskandar  
Phone: 019 522 1325

**Mohd Kamal bin Haji Ahmad**  
Head Master  
SK Ara Rendang  
Phone: 012 432 1014

## Work Experience

### Assistant Administrator cum Instuctor

Irqiesya Enterprise | Contract

*August to September 2023*

Perform administrative tasks, coordinate schedules, manage records. Also instruct and assist in training activities, workshops, or courses. Efficiently support operations while contributing to educational initiatives.

### Teacher

Baitul Iman | Part-Time

*October 2022 to August 2023*

Teaching English, Malay, Mathematics and Science to Standard 1,2 and 3. Engage and educate students, create lesson plans, assess student progress, provide feedback, collaborate with colleagues and parents, and cultivate a supportive and stimulating classroom environment for optimal learning

Impak Maksima | Part-time

*January to February 2023*

Teaching English to Standard 3,4,5 & 6 and Form 1&2 students. Engage and educate students, create lesson plans, assess student progress and cultivate a supportive and stimulating classroom environment for optimal learning

### Translator

Freelance

*February 2017 to Present*

Translate from Malay to English and Korean to English on various sites. Expertise in accurately conveying meaning and cultural nuances between languages, ensuring effective communication and understanding.

### Customer Service cum Operation

DeliverEat | Internship

*June to October 2020*

Delivering exceptional customer service while efficiently managing operational tasks to ensure seamless and satisfactory experiences for customers.