

# ABBA ANAS RUF AI

*Address:* No. 9 NGELERUMA STREET BEHIND OLD PRISON

LIMANTI WARD MAIDUGURI, BORNO STATE

*Tel:* 08020323653, 07064275157

*Email:* [Abbaanasrufai@yahoo.com](mailto:Abbaanasrufai@yahoo.com), [Rufaiabbaanas@gmail.com](mailto:Rufaiabbaanas@gmail.com)

## **CAREER OBJECTIVE:**

---

A trained, qualified and self-motivated ambitious and hardworking graduate with a strong working experience seeking a challenge career with a progressive organization that provides an opportunity to capitalize my technical skills & abilities. I am driven by my desires to perform above my abilities and to be relevant in any field I find myself. Highly motivated Administrator, who can provide a vital role and key decision making in Project management, having a proven ability to ensure that Program and project are well coordinated and achieved both Intra-Action and After-Action Success. I am strong-willed, able to work under pressure, as part of a team and have a flexible approach to work.

## **PERSONAL SKILLS:**

---

- Good Interpersonal Relationship and Skills.
- Ability to work effectively and efficiency in a team.
- Ability to organize and coordinate teamwork.
- Self-motivated and target.
- Carry out capacity building and on job training for staff as required.
- Monitoring and Evaluation
- Excellent Computer Skills
- Able to carry out assigned duties with little or no supervision.
- Expert at finding and resolving malfunctions, using exceptional technical and communication skills to ensure minimization of downtime & optimal computer performance.
- Excellent written and verbal communication skills.
- Good in speaking and writing English, also fluent in Hausa and Kanuri (Local Languages).

## **TECHNICAL SKILLS:**

---

- Perform proper operational conditions for IT and Communication equipment and maintain day-to-day system operation.
- Computer Hardware & Software Installation/Maintenance such as OS, Drivers, Antivirus, etc.
- Familiar with Data Collection Tools (ODK, Kobo Toolbox, JotForm & GIC Collect, etc.).
- Uploading of data/information to cloud (Storage).
- Excellent and familiar with Internet platforms usage.

## **PERSONAL DATA:**

---

Date of Birth:	-	12 <sup>th</sup> January 1991
Sex:	-	Male
Marital Status:	-	Single
State of Origin:	-	Borno
Local Government Area:	-	Gubio
Nationality:	-	Nigerian
Languages:	-	English, Hausa & Kanuri

## **EDUCATIONAL INSTITUTION ATTENDED WITH DATES:**

---

➤ Bayero University, Kano	-	2017-2020
➤ Sikkim Manipal University, Ghana	-	2012-2016
➤ Ramat Polytechnic Maiduguri	-	2009-2012
➤ Yaysib Computer Institute Maiduguri	-	2008-2009
➤ Maiduguri Capital School	-	2002-2008
➤ Success Private School	-	1996-2002

## **ACADEMIC QUALIFICATION OBTAINED WITH DATES:**

---

➤ Masters Degree in ICT (Awaiting Certificate)	-	2020
➤ National Youth Service Corps (NYSC)	-	2017
➤ Bachelor Degree of Science In Information Technology (BSc. IT)	-	2016
➤ National Diploma in Electrical/Electronic Engineering	-	2012
➤ Diploma in Computer Application with Internet	-	2009
➤ Secondary School Leaving Certificate	-	2008
➤ Primary School Leaving Certificate	-	2002

## **WORKING EXPERIENCE:**

---

✓ IT Officer at N.T.A Zonal Network Centre Maiduguri during my I.T.F/SIWESS	2012
✓ ICT Maintainer at N.T.A Zonal Network Centre Maiduguri during my I.T.F/SIWESS	2014
✓ Worked as Assistant ICT Officer at Kano Free Trade Zone during my one year mandatory National Youth Service Corps (NYSC Primary Assignment)	2017
✓ Volunteer at Youth Federation for World Peace and the Peace Ambassadors Foundation Maiduguri, Borno State.	2018

- ✓ IT Officer at Elkanemi Memorial Foundation 2018
- ✓ System Analyst at Kano Free Trade Zone 2019

## **HOBBIES:**

---

- ✓ Humanitarian and Youth Activities
- ✓ Team Research
- ✓ Computer Related Task
- ✓ Field Work.

## **REFEREES:**

---

**1. *YAGANA ABBA HASSAN***

General Manager  
Kano Free Trade Zone  
Behind Aminu Kano International Airport, Fanisau Road, Kano  
Email: yagana0602@gmail.com  
Tel: 08086664964

**2. *AMB. AHMED SHEHU***

Executive Director  
Youth Federation for World Peace and Peace Ambassadors Foundation  
Jamb Office complex behind Government House, Maiduguri  
Email: ambahmedshehu@gmail.com  
Tel: 08036042363

**3. *YAGANA ABBA RUFAI***

INSURANCE & SURVEILANCE DEPARTMENT  
Nigeria Deposit Insurance Corporation (NDIC)  
Plot 44/448 Constitution Avenue CBD Garki, Abuja  
Email: abbarufaiyagana@gmail.com  
Tel: 08034351288